



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
GREECE



5000 NSC-26/Ser:NU:46

TO: See Distribution

SUBJECT: **INVITATION LETTER FOR COURSE 5000 “MARITIME OPERATIONAL TERMINOLOGY COURSE” (MOP-MO-21208 / ACT 690.10), 21 Sep -02 Oct 2026**

DATE: 02 April 2026

REFERENCES: A. NMIOTC Program of Work (NPOW) 2026
B. NMIOTC DIR 60-1 CHANGE 13 - Cost of NMIOTC Training (Tuition Fees)

1. Taking into account the NPOW 2026 (Ref. A) as well as the accreditation by ACT of the 5000 Course as “NATO Approved,” NMIOTC is pleased to invite NATO, and Partner Nations to participate in this training, which will take place at the Centre’s premises in Souda Bay, Chania, Greece, from 21 September to 02 October 2026.

2. The aim of the course is to familiarize personnel in Maritime Operational Terminology and explain operational procedures, in order to prepare them to participate in NATO-led Maritime Operations and Exercises.

3. The target audience is staff officers / operational planners from tactical and operational level (ranging from OR-9 to OF-5 or equivalent), as well as equivalent law enforcement (Coast Guard, Port Police, etc.) or civilian personnel from Military Agencies and other Governmental/International Agencies and organizations and Non NATO Entities are also eligible to participate.

4. The course is conducted in English. Translation to/from other languages is not provided. The following proficiency standards in English are required to attend:

Listening- Professional (3)
Speaking- Functional (2)
Reading- Professional (3)
Writing- Functional (2) (STANAG 6001, ed.5).

5. The course is marked as “NATO Unclassified / Releasable to: PFP (except Russia, Belarus), MD, ICI, PatG (except Afghanistan)”. NMIOTC applies security arrangements and regulations according to NATO standards.

6. The curriculum of Course 5000 includes the following modules:

- (1) Module 5100 – NATO Concept
- (2) Module 5200 – NATO Operations Legal Aspects
- (3) Module 5300 – NATO TTPs in Maritime Operations
- (4) Module 5400 – NATO Operations Planning Process
- (5) Module 5500 – Briefing Techniques

NOTE: A detailed agenda will be included in the Joining Instructions which will be released in due course.

7. In order to graduate and acquire the relevant certificate, the participants must attend at least 85% of the module classes of the Course.

8. The course will be delivered by NMIOTC trainers in their respective areas of expertise with the support of Subject Matter Experts (SME) from the United States Navy .

9. The tuition fee for the course is **720€** per person and includes transportation to and from the designated hotels and inside NMIOTC premises. Comprehensive payment instructions and cancelation policy can be found in Enclosure 1.

10. The course will start on **Monday, 21 Sep and will end on Friday, 02 Oct 2026**, with a daily training period from 08:30 to 14:30. Comprehensive administrative instructions can be found in Enclosure 1.

11. For organizational purposes, candidates are kindly requested to register no later than **Saturday 22 August 2026**. Candidates from Non-NATO Entities not participating in PfP, MD, ICI or PatG frameworks must register not later than **Monday 22 June 2026** , so that adequate time is provided for NATO approval procedures. Registration should be made on NMIOTC's official web site www.nmiotc.nato.int.

NOTE: Partner Nations (Partnership for Peace (PfP), Mediterranean Dialogue (MD), Istanbul Cooperation Initiative (ICI), or Partners across the Globe (PatG) frameworks), eligible for NATO PD subsidization program should submit the financial assistance request form (FARF) to NATO PD SAP manager SHAPEPDSAPManager@shape.nato.int and follow the procedures described in Enclosure 1, paragraph 2.

12. Event details can be found on the NMIOTC official web site www.nmiotc.nato.int, in the Education and Training Opportunities Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx>.

13. NMIOTC Points of Contact (PoCs):

a. **Course Director:** Lt Nikola Georgiev BGR(N)
Phone: (+30) 28210 85728, Fax: (+30) 28210 85702
e-mail: georgievn@nmiotc.nato.int

b. **Assistant Course Director** Cdr Vasileos Vardaxis GRC(CG)
Phone: (+30) 28210 85729, Fax: (+30) 28210 85702
e-mail: vardaxisv@nmiotc.nato.int

c. **Registration:** MSGT Ioanna Stamataki GRC(N)
Phone: +30 28210 85710, Fax: +30 28210 85702
e-mail: stamatakii@nmiotc.nato.int, studentadmin@nmiotc.nato.int



Commodore Pavlos Angelopoulos GRC-N
Commandant

ADMINISTRATIVE INSTRUCTIONS

1. **Location:** NMIOTC is located on the Akrotiri peninsula near the city of Chania in the north-western part of Crete. The destination airport is Chania International Airport “Ioannis Daskalogiannis” (airport code: CHQ). The distance from the city of Chania to NMIOTC is 20 km and from the airport to NMIOTC is 9 km. The following map provides orientation and general driving directions from the city of Chania to NMIOTC.



2. **Registration:** Participants are requested to sign up to NMIOTC registration portal found in NMIOTC website <https://nmiotc.nato.int> or using directly the link <https://nmiotc.classter.com/Actions/Registration> . A signup confirmation message will be received to the email provided during the sign up process, along with the respective credentials. Login to <https://nmiotc.classter.com> and submit your application to the respective course/event by using the “Application Management” function at the top left corner of the portal main page. You will receive a relevant message after the process of your application and your application will be “ACCEPTED”. You can update your personal and participation information (accommodation, travel days, etc) until your registration status become “REGISTERED”, approximately 10 days before the event. Registration status can be verified within the portal. If you encounter any problem during registration process, please contact studentadmin@nmiotc.nato.int or NMIOTC PoCs.

3. **Visa Requirement:** The participants or their national authorities are responsible for visa arrangements. The participants are advised to contact the proper diplomatic authorities for up to date information, well in advance. It is the individual’s responsibility to obtain his/her visa and to have the proper travel and medical documentation. Hellenic Ministry of Foreign Affairs website (www.mfa.gr) provides relevant visa information requirements. NMIOTC will provide a Visa Support Letter, if requested.

4. **Tuition/Participation Fee and Methods of Payment:**

A.BEFORE THE MEETING/EVENT	INFORMATION	REMARKS
1. By Bank Deposit	NATIONAL BANK OF GREECE, NMIOTC BANK ACCOUNT 494/540010-48 SWIFT BIC: ETHN GRAA IBAN: GR3801104940000049454001048	Bank deposits should be completed not later than <u>2 working days before the start date of the event</u> , bank charges are not covered by NMIOTC. The receipt should be sent by email to papadakisst@nmiotc.nato.int and cc lafkasm@nmiotc.nato.int
2. By Debit/Credit Card	Upon notification from the participant, the direct link for credit/debit card payment will be sent to the designated-by the participant-email address.	The participant should send an email to papadakisst@nmiotc.nato.int and cc lafkasm@nmiotc.nato.int for receiving the link for the credit/debit card payment
B. ON THE FIRST DAY OF THE MEETING/EVENT	INFORMATION	REMARKS
3. By Debit/Credit card	A valid credit/debit card should be presented on the first day of the event.	The fee is always paid in euros [the credit/debit card may provide the option to pay in another currency (other than euro) and therefore the ‘euro’ currency option must be chosen].
4. By Cash	-	The fee is always paid in euros.

5. **Cancellation Policy:** A late cancellation of a confirmed seat significantly impacts NMIOTC’s ability to maximize training opportunities for the Alliance and results in a financial loss for NMIOTC. Upon receipt of written confirmation NMIOTC calendar, our cancellation fees apply as follows:

- a. 30 to 15 days prior to course start date: 10% of student tuition due.
- b. 14 to 8 days prior to course start date: 25% of student tuition due.
- c. 1 week prior to course start date: 50% of student tuition due.

6. **Dress Code:** The participants are strongly recommended to wear Daily Service/ Battle Dress Uniforms or National Equivalent for the whole training as well as for the Graduation Ceremony.

7. **Meals:** A small canteen is available within the NMIOTC main building and provides snacks for a nominal cost. The participants who would like to have lunch while at NMIOTC must make their own arrangements, as NMIOTC does not provide this service.

8. **Accommodation:** The participants are responsible to arrange their own accommodation as there is no accommodation facilities on the Centre's premises. NMIOTC can provide guidance / assistance, if requested. Hotels near Chania city centre are highly recommended for transportation purposes. The list of recommended hotels in Chania offering special prices and including breakfast and internet connection, is as follows:

THE CHANIA HOTEL 5* hotel (booking via e-mail: info@thechaniahotel.com with reference to NMIOTC). Tel. +30 28210 90002). The hotel offers a 20% discount for car rental at letsdrive.gr.

HILTON Garden Inn 5* (Booking via email: reservations@hgichania.com & Dionysis.makastaridis@hilton.com with reference to NMIOTC).

KYDON 4* hotel, kydon-hotel.com (promotional code "NMIOTC" via hotel's online booking platform). E-mail: info@kydon-hotel.gr. Tel.: +30 28210 52280.

SAMARIA 4* hotel, samariahotel.gr (promotional code "NMIOTC" via hotel's online booking platform). E-mail: reservations@samariahotel.gr Tel.: (+30) 28210 38600.

AKALI 4* hotel, akali-hotel.gr (promotional code "NMIOTC" via hotel's online booking platform or via e-mail: info@akali-hotel.gr with reference to NMIOTC). Tel: (+30) 28210 92872.

ARKADI 3* hotel arkadi-hotel.gr (promotional code "NMIOTC" via hotel's online booking platform. Email info@arkadi-hotel.gr, tel: (+30) 28210 90181. The hotel offers a 20% discount for car rentier at letsdrive.gr.

KRITI 3* hotel, kriti-hotel.gr (promotional code "NMIOTC26" via hotel's online booking platform or via e-mail: info@kriti-hotel.gr, with reference to NMIOTC). Tel. +30 28210 51881.

PORTO VENEZIANO 3* hotel, portoveneziano.gr (booking via e-mail: hotel@portoveneziano.gr, with reference to NMIOTC), Tel.: +30 28210 27100.

NOTE: The accommodation for PD subsidized trainees will be arranged by NMIOTC. Further details will be provided in the Joining Instructions.

9. **Arrival and Departure:** The participants should book a flight to Chania International airport (airport code: CHQ) and are responsible for their own transportation from / to the Airport during arrival / departure. Transportation from Chania Airport to the city centre is available as follows:

a. By bus: The bus stop is located outside the terminal and the ticket cost is 2.50€. For further information and detailed timetables, visit the following link: www.e-ktel.com/en/services/dromologia

b. By taxi from the airport directly to Chania city center, 24/7, approx. 35.00€

c. If participants subsidized by the PD Program require airport transportation, they must notify the Admin office (email: studentadmin@nmiotc.nato.int, tel: +30 28210 85710) of their flight details at least 5 days prior to the course starting date. In case of significant flight delays or changes, they **must contact their hotel directly, which is managing transportation.**

10. **Transportation:** Transportation will be provided on a daily basis from Chania city centre pick-up points [(Akali, Samaria (Arkadi, The Chania, is asked to use the Samaria stop as well), Kydon, Kriti (Porto Veneziano is asked to use the Kriti stop as well))] to NMIOTC and vice-versa, during the course.

11. **Medical service:** First aid and emergency medical support is offered by NMIOTC paramedic and local Naval Hospital. However, for all other situations, medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

12. **Security:** NMIOTC adheres to the NATO security standards. There is a strict access control procedure for the entrance into the Marathi main gate and the NMIOTC main building. You are required to provide your passport or your national identification during in-processing and whenever you enter the premises. The overall security classification of presentations/discussions is up to NATO UNCLASSIFIED.

ONLY FOR NATO APPROVED

FINANCIAL ASSISTANCE REQUEST FORM

(To be attached by the PfP/MD/PatG Partner Nation to the official participation request)

ACTIVITY IDENTIFICATIONⁱ

Activity (Event):	Reference number:
Date:	Location:

PARTICIPANT IDENTIFICATION Partner Nation:	Rank/Service:
Family name:	First Name:
ID/Number:	Tel/Number:
Email:	Official address:

ESTIMATE OF EXPENDITURE

Travel:	Tuition fee:
Accommodation:	Other:
Meals:	TOTAL:

BANK IDENTIFICATION FOR REIMBURSEMENTⁱⁱ (in capital letters)

Beneficiary ⁱⁱⁱ	
Currency requested	
Name of Bank	
Name of Agency	
SWIFT code ^{iv}	
IBAN code	
Account number ^v	

PARTNER NATION AUTHORISATION

Date:	Name:	Signature & Stamps:
-------	-------	---------------------

FINANCIAL REIMBURSEMENT REQUEST FORM

(To be attached by the PfP/MD/PatG Partner Nation to the official request for reimbursement)

ACTIVITY IDENTIFICATION^{vi}

Activity (Event):	Reference number:
Date:	Location:

PARTICIPANT IDENTIFICATION Partner Nation:	Rank/Service:
Family name:	First Name:
ID/Number:	Tel/Number:
Email:	Official address:

BANK IDENTIFICATION FOR REIMBURSEMENT

Beneficiary	
Bank Name	
Account Number (IBAN)	
SWIFT Code	
Currency for Payment	

EXPENDITURE

Travel:	Tuition fee:
Accommodation:	Other:
Meals:	TOTAL:

NATION AUTHORISATION

Date:	Name:	Signature & Stamps:

ⁱ As it is in e-PRIME

ⁱⁱ **Unless each cell is completed, we are not able to remit the reimbursement**

ⁱⁱⁱ Official name of the bank account holder

^{iv} If IBAN code **is provided**, this cell can be empty

^v If IBAN code **is NOT provided**, indicate the bank account number in this cell

^{vi} As it is in e-PRIME