



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING
CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
GREECE



5000 NSC-25/Ser: NU 65

TO: See Distribution

SUBJECT: **INVITATION LETTER FOR COURSE 20000 “MARITIME INTERDICTION OPERATIONS IN SUPPORT OF MANAGING PERILOUS SECURITY INCIDENTS ON COASTAL CRITICAL SITES” (ACT 891.4), 4-15 Nov 2024**

DATE: 28 May 2024

REFERENCES: A. NMIOTC Program of Work (NPOW) 2024
B. NMIOTC DIR 60-1 Change 12 Cost of NMIOTC Training (Tuition Fee)

1. Taking into account the NPOW 2024 as well as the accreditation by ACT of Course 20000 as “NATO Approved”, NMIOTC is pleased to invite NATO and Partners to participate in this event, which will take place at the Centre’s premises in Souda Bay, Chania, Greece, from 4th to 15th November 2024.

2. The aim of the course is to train Special Operation Forces (SOF), Specialized forces and SOF enablers to identify what operations and tasks at tactical level their units should be able to conduct within Joint Operation Area (JOA), during a multinational operation.

3. The target audience is composed of Officers ranging from OF-1 to OF-4 (Specialized Teams, SOF Units, Amphibious Units) and Petty Officers (CPO, PO) / Enlisted personnel ranging from OR-1 to OR-9 (Specialized Teams, SOF Units, Amphibious Units).

4. The course will be conducted in English. Translation to/from other languages will not be provided. The following proficiency standards in English are required to attend: Listening- Professional (3), Speaking- Functional (2), Reading- Professional (3), Writing- Functional (2) (STANAG 6001).

5. The course is marked as “NATO Unclassified / Releasable to: PfP (except Russia), MD, ICI, PatG”. NMIOTC applies security arrangements and regulations according to NATO standards.

6. The curriculum of Course 20000 includes the following modules:
 - a. Module 20010 – Legal Issues – Rules of Engagement in CCS
 - b. Module 20020 – Tactical Planning in CCS
 - c. Module 20030 – Tactical Movement Outside of CCS
 - d. Module 20040 – Breaching
 - e. Module 20050 – Tactical Movement Inside of CCS
 - f. Module 20060 – Suspect Control/Detainee Handling in CCS
 - g. Module 20070 – Combat Marksmanship in CCS
 - h. Module 20080 – Insertion/Extraction in CCS
 - i. Module 20090 – Mission Planning Considering Multiple Threats in CCS
 - j. Module 20100 – Final Tactical Exercise (FTX)

NOTE: A detailed agenda will be included in the Joining Instructions letter which will be released in due course.

7. Training will be conducted through a combination of classroom lecture and practical exercise for duration of ten (10) working days. Trainees will receive theoretical lessons; participate in practical exercises which are going to proceed under any condition. Instructors will evaluate trainees based upon check list which are aligned with each module of the course. Trainees must successfully complete 70 % of checklist items. For the trainee who doesn't complete 70 % of checklist items, NMIOTC will conduct an Evaluation Board regarding to trainees overall performance. If the overall performance is not sufficient to complete the course, Certificate of Attendance will be delivered to trainee instead of Certificate of Graduation.

8. The course will be delivered by NMIOTC Subject Matter Experts (SME) on their respective areas.

9. The tuition fee of the course is **1270 €** per person. Comprehensive payment instructions can be found in Enclosure 1.

10. The course will start on **Monday, 4 November and will end on Friday, 15 November 2024**, with a daily training period from 08:30 to 14:30. Comprehensive administrative instructions are provided at Enclosure 1.

11. For organizational purposes, NATO and Partner Nations candidates are kindly requested to register **no later than (NLT) Friday 4 October 2024**. Candidates from Non-NATO Entities (Countries not participating from PfP, MD, ICI or PatG frameworks) must register **NLT Monday 01 Jul 2024**, so that adequate time is provided for NATO approval procedures. Registration should be made on NMIOTC's official web site www.nmiotc.nato.int.

NOTE: Partner nations (Partnership for Peace (PfP), Mediterranean Dialogue (MD), Istanbul Cooperation Initiative (ICI), or Partners across the Globe (PatG) frameworks), eligible for NATO PD subsidization program should also follow the procedures described in Enclosure 1, paragraph 2.

12. Event details can be found on the NMIOTC official web site www.nmiotc.nato.int, in the Education and Training Opportunities Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx> and in the Partnership Real-time Information, Management and Exchange system (e-PRIME) at <https://e-prime.org>

13. NMIOTC Points of Contact (POCs):

- a. **Course Director:** Lt.Cdr.Dogan CAT TUR (N)
Phone: (+30) 28210 85729, Fax: (+30) 28210 85702
e-mail: catd@nmioct.nato.int
- b. **Registration POC:** Cdr. Konstantinos Papanastasis GRC(N)
Phone: (+30) 28210 85710, Fax: (+30) 28210 85702
e-mail: papanastasisk@nmioct.nato.int, studentadmin@nmioct.nato.int



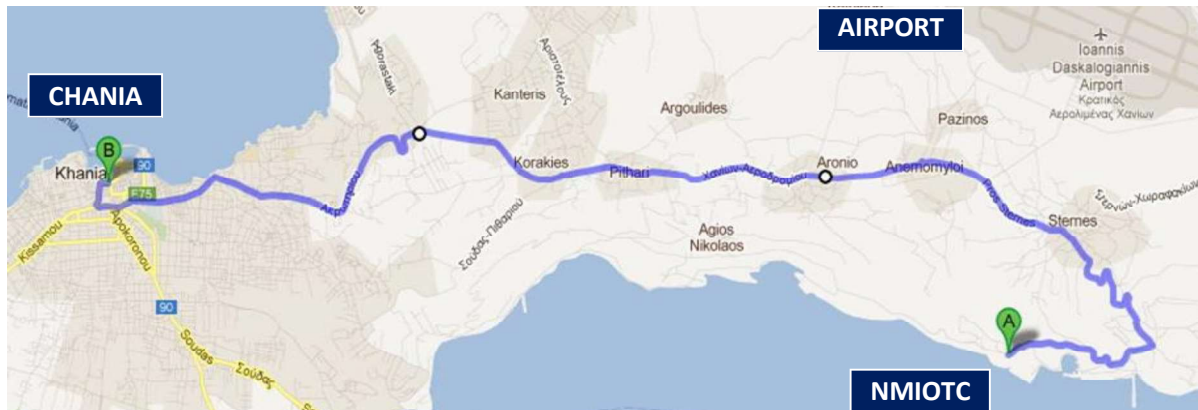
Efstathios Kyriakidis
Commodore GRC(N)
Commandant NMIOTC

ENCLOSURE:

1. Administrative Instructions
2. Financial Assistance/ Reimbursement Request form (FARF, FRRF)

ADMINISTRATIVE INSTRUCTIONS

1. **Location:** NMIOTC is located on the Akrotiri peninsula near the city of Chania in the north-western part of Crete. The destination airport is Chania International Airport “Ioannis Daskalogiannis” (airport code: CHQ). The distance from the city of Chania to NMIOTC is 20 km and from the airport to NMIOTC is 9 km. The following map provides orientation and general driving directions from the city of Chania to NMIOTC.



2. **Registration:** Participants are requested to sign up to NMIOTC registration portal found in NMIOTC website <https://nmiotc.nato.int> or using directly the link <https://nmiotc.classter.com/Actions/Registration>. A signup confirmation message will be received to the email provided during the sign up process, along with the respective credentials. Login to <https://nmiotc.classter.com> and submit your application to the respective course/event by using the “Application Management” function at the top left corner of the portal main page. You will receive a relevant message after the process of your application and your application will be “ACCEPTED”. You can update your personal and participation information (accommodation, travel days, etc) until your registration status become “REGISTERED”, approximately 10 days before the event. Registration status can be verified within the portal. If you encounter any problem during registration process, please contact studentadmin@nmiotc.nato.int or NMIOTC PoCs.

Applicants eligible for subsidization through NATO PD subsidization program should submit the Financial Assistance Request form (FARF) or the Financial Reimbursement Request Form (FRRF), to the following addresses:

PD SAP Manager: CIV Paola Pasini
Phone: +32 (0) 65/44.3649, NCN: * 1-254-3649,
E-mail: paola.PASINI@shape.nato.int

PD SAP Budget Manager: CIV Saskia De Meyer
Phone: +32 (0) 65/44.39.70, NCN: * 1-254-3970,
E-mail: Saskia.DEMEYER@shape.nato.int

NMIOTC ADMIN officer LCDR Konstantinos Papanastasis GRC (N)
Phone: +30 28210 85710, NCN: 498-5710, Fax: +30 28210 85702
E-mail: papanastasisk@nmiotc.nato.int ; studentadmin@nmiotc.nato.int

If PD subsidization is approved for the candidate, he/she will find further administrative details in the Joining Instructions, which will be sent to each trainee before the start of the course.

3. Visa Requirement: The participants or their national authorities are responsible for visa arrangements. The participants are advised to contact the proper diplomatic authorities for up to date information, well in advance. It is the individual's responsibility to obtain his/her visa and to have the proper travel and medical documentation. Hellenic Ministry of Foreign Affairs website (www.mfa.gr) provides relevant visa information requirements. NMIOTC will provide a Visa Support Letter, if requested.

4. Tuition/Participation Fee and Methods of Payment:

A.BEFORE THE MEETING/EVENT	INFORMATION	REMARKS
1. By Bank Deposit	NATIONAL BANK OF GREECE, NMIOTC BANK ACCOUNT 494/540010-48 SWIFT BIC: ETHN GRAA IBAN: GR3801104940000049454001048	Bank deposits should be completed not later than 2 working days before the start date of the event , bank charges are not covered by NMIOTC. The receipt should be sent by email to kleinakisd@nmiotc.nato.int and cc lafkasm@nmiotc.nato.int
2. By Debit/Credit Card	Upon notification from the participant, the direct link for credit/debit card payment will be sent to the designated-by the participant-email address.	The participant should send an email to kleinakisd@nmiotc.nato.int and cc lafkasm@nmiotc.nato.int for receiving the link for the credit/debit card payment
B. ON THE FIRST DAY OF THE MEETING/EVENT	INFORMATION	REMARKS
3. By Debit/Credit card	A valid credit/debit card should be presented on the first day of the event.	The fee is always paid in euros [the credit/debit card may provide the option to pay in another currency (other than euro) and therefore the 'euro' currency option must be chosen].
4. By Cash	-	The fee is always paid in euros.

5. Cancellation Policy: A late cancellation of a confirmed seat significantly impacts NMIOTC's ability to maximize training opportunities for the Alliance and results in a financial loss for NMIOTC. Upon receipt of written confirmation NMIOTC calendar, our cancellation fees apply as follows:

- a. 30 to 15 days prior to course start date: 10% of student tuition due.
- b. 14 to 8 days prior to course start date: 25% of student tuition due.
- c. 1 week prior to course start date: 50% of student tuition due.

6. Dress Code: Participants are strongly recommended to wear Daily Service/ Battle Dress Uniforms or National Equivalent for the whole training as well as for the Graduation Ceremony.

7. Meals: A small canteen is available within the NMIOTC main building and provides snacks for a nominal cost. Participants who would like to have lunch while at NMIOTC must make their own arrangements as NMIOTC does not provide this service.

8. Accommodation: The participants are responsible to arrange their own accommodation as there is no accommodation facilities on the Centre's premises. NMIOTC can provide guidance / assistance, if requested. Hotels near Chania city centre are highly recommended for transportation purposes. The list of recommended hotels in Chania offering special prices (for participants who book directly with each hotel by e-mail using the code "NMIOTC and including breakfast and internet connection, is as follows:

THE CHANIA HOTEL 5* hotel www.thechaniahotel.com, E-mail: info@thechaniahotel.com Tel. +30 28210 90002

AKALI 4* hotel www.akali-hotel.gr. (promotional code "NMIOTC" via hotel's online booking platform)
E-mail: info@akali-hotel.gr Tel: (+30) 28210 92872.

KYDON 4* hotel www.kydon-hotel.com (promotional code "NMIOTC" via hotel's online booking platform) E-mail: info@kydon-hotel.gr Tel.: (+30) 28210 52280.

SAMARIA 4* hotel www.samariahotel.gr (promotional code "NMIOTC" via hotel's online booking platform")
E-mail: reservations@samariahotel.gr Tel.: (+30) 28210 38600.

ARKADI 3* hotel www.arkadi-hotel.gr
E-mail: info@arkadi-hotel.gr Tel: (+30) 28210 90181.

KRITI 3* hotel, www.kriti-hotel.gr , E-mail: info@kriti-hotel.gr, Tel. +302821051881

ENCLOSURE 1 TO:
5000 NSC-25/SER:NU 65
DATED: 28 May 2024

PORTO VENEZIANO 3* hotel www.portoveneziano.gr.
E-mail: hotel@portoveneziano.gr Tel: +30 28210 27100.

9. Arrival and Departure: The participants should book a flight to Chania International airport (airport code: CHQ) and are responsible for their own transportation from / to the Airport during arrival / departure. Transportation from Chania Airport to the city centre is available as follows:

- a. By bus: The bus stop is located outside the terminal and the ticket cost is 2.50€. For further information and detailed timetables, visit the following link: www.e-ktel.com/en/services/dromologia
- b. By taxi from the airport directly to Chania city center, 24/7, approx. 25.00€
- c. Additionally, there are several rental car agencies at the airport. Rental car agencies that have offered special prices for NMIOTC guests are as follows:
 - i. Gelasakis Car Rental: E-mail: cars@stc.gr, www.rentacar-chania.gr, tel.+30 28210 89065.
 - ii. Spa Tours & Cars Enterprises: E-mail info@spatours.gr, www.spatours.gr, tel. +30 28210 57444.

10. Transportation: Transportation will be provided on a daily basis from Chania city centre pick-up points (Akali, Samaria, (Arkadi, The Chania is asked to use the Samaria stop as well), Kydon, Kriti (Porto Veneziano is asked to use the Kriti stop as well) to NMIOTC and vice-versa, during the course.

11. Medical service: First aid and emergency medical support is offered by NMIOTC paramedic and local Naval Hospital. However, for all other situations, medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

12. Security: NMIOTC adheres to NATO security standards. There is a strict access control procedure for entrance into the Marathi main gate and NMIOTC main building. You will be required to provide your passport or your national identification during in-processing and whenever you enter the premises. The overall security classification of presentations/discussions is up to "NATO Unclassified/Releasable to PfP (except Russia)/MD/ICI/PatG".

FINANCIAL ASSISTANCE REQUEST FORM

(To be attached by the PfP/MD/PatG partner Nation to the official participation request)

ACTIVITY IDENTIFICATIONⁱ

Activity (Event):	Reference number:
Date:	Location:

PARTICIPANT IDENTIFICATION	Rank/Service:
Partner Nation:	
Family name:	First Name:
ID/Number:	Tel/Number:
Email:	Official address:

ESTIMATE OF EXPENDITURE

Travel:	Tuition fee:
Accommodation:	Other:
Meals:	TOTAL:

BANK IDENTIFICATION FOR REIMBURSEMENTⁱⁱ (in capital letters)

Beneficiary ⁱⁱⁱ	
Currency requested	
Name of Bank	
Name of Agency	
SWIFT code ^{iv}	
IBAN code	
Account number ^v	

PARTNER NATION AUTHORISATION

Date:	Name:	Signature & Stamps:
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FINANCIAL REIMBURSEMENT REQUEST FORM

(To be attached by the PfP/MD/PatG partner Nation to the official request for reimbursement)

ACTIVITY IDENTIFICATION^{vi}

Activity (Event):	Reference number:
Date:	Location:

PARTICIPANT IDENTIFICATION Partner Nation:	Rank/Service:
Family name:	First Name:
ID/Number:	Tel/Number:
Email:	Official address:

BANK IDENTIFICATION FOR REIMBURSEMENT

Beneficiary	
Bank Name	
Account Number (IBAN)	
SWIFT Code	
Currency for Payment	

EXPENDITURE

Travel:	Tuition fee:
Accommodation:	Other:
Meals:	TOTAL:

NATION AUTHORISATION

Date:	Name:	Signature & Stamps:

ⁱ As it is in e-PRIME

ⁱⁱ **Unless each cell is completed, we are not able to remit the reimbursement**

ⁱⁱⁱ Official name of the bank account holder

^{iv} If IBAN code **is provided**, this cell can be empty

^v If IBAN code **is NOT provided**, indicate the bank account number in this cell

^{vi} As it is in e-PRIME