



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL
TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
GREECE



5000 NSC-28/Ser.: NU 141

TO: See Distribution List

SUBJECT: **Invitation Letter for NMIOTC Course 26000 “Tactical Emergency Care for First Responders in Maritime Operations”, MED-MS-35537 (17 - 21 Feb 2020)**

DATE: 26 September 2019

REFERENCES: A. NMIOTC Program of Work (NPOW) 2019
B. Bi SC Directive 75-7, dated 10 Sep 2015
C. Bi SC Directive 75-2, dated 06 Sep 2016
D. SAGE 2020
E. Co-TCCC/US DoD - NAEMT Guidelines for all Combatants.
F. NMIOTC Certification as NAEMT Authorized Training Centre, dated 02 Dec 19.

1. NMIOTC has developed the course with ETF code “26000” by taking into consideration both feedbacks and lessons learned from missions and evaluations of Final Tactical Exercises (FTXs) conducted at the Centre’s premises. NMIOTC has identified a performance gap with regard to on-site treatment of casualties, particularly during maritime operations.

2. “Tactical Emergency Care for First Responders in Maritime Operations” Course relies on SACEUR’s latest Annual Guidance on Education & Training (SAGE 20). In particular, the subject course aims to enhance the multinational cooperation between NATO countries and partners in terms of conducting joint/multinational Maritime Operations while covering critical training gaps. As stated in more details to the SAGE 2020, NATO aims to enhance tactical level collaboration with military and civilian partner organizations and nations while integrating into tactical level training the Alliance’s efforts to strengthen interoperability and standardization.

3. As per Ref “G” NMIOTC is recognized as National Association of Emergency Medical Technicians (NAEMT) Authorized Training Center eligible to provide Tactical Combat Casualty Care (TCCC) Courses under the auspices of NAEMT. NMIOTC is the 1st NETF to receive certification for integrating efficiently and effectively NAEMT standards thus enhancing the Alliance’s and partners standardization and interoperability of TCCC.

4. The course aims to provide to all combatants and first responders (SOF and conventional personnel) involved in Maritime Operations basic knowledge and skills in delivering necessary pre hospital care with limited equipment and in confined spaces.

Furthermore, critical and essential skills will be taught so as the first responders will be able to assist medical personnel to provide more complicated medical assistance and deal effectively with a mass casualty situation.

5. The participants characterized as “combatants”, will receive lectures and demonstrations with regards to the knowledge and skills required to recognize and provide the basic care in terms of nursing life threatening injuries on the battlefield as first responders while assisting medical support personnel to provide advanced care if such requested. Afterwards, they will practice on the respective skills and work in teams. While utilizing as instructional methods, the simulation and role playing, the element of realism and the non measurable combat stress factor will be implemented while adding extra difficulty. Q&A sessions, guided discussions combined with during the Course evaluations will ensure participant’s acquisition of expected knowledge and skills.

6. After the completion of the course, students shall be able to:

- a. Introduce basic knowledge in relevance to Human Anatomy and Physiology.
- b. Develop ability to recognize and nurse life threatening injuries on the battlefield.
- c. Provide remedial assistance and assist casualties to take cover during Care under Fire (CUF) phase.
- d. Apply basic management plan in a tactical setting by using the latest TCCC acronym steps during Tactical Field Care (TFC).
- e. Support medical personnel during Tactical Evacuation Care (TEC).
- f. Identify the importance and the methods of documenting casualty care in TCCC.
- g. Address tactical considerations in the maritime environment.
- h. Operate TCCC simulated scenarios.
- i. Recall the fundamental theory in relevance to stress and stressors and implement different stress management strategies.

7. **Target audience:** Officers and Petty Officers (OR-4 to OF-4 and equivalent civilians) coming from NATO and partner nations, including SOF teams’ members, involved in Operations and may need to provide medical care on the battlefield as first responders. In addition, personnel with duties and responsibilities to assist medical personnel during emergency assistance and mass casualty situations are also expected to participate. Furthermore, personnel from other related Governmental Agencies (Coast Guard, Border Guard, Port Police, Intelligence services etc.) with similar responsibilities are also eligible to participate. Further details as follows:

8. **Pre – Study & Eligibility:**

a. Students will have to study in advance relevant courseware ([TCCC Guidelines for All Combatants 1708](#)) which will be delivered to them. Afterwards and before their arrival they are strongly advised to complete NMIOTC ADL 100 in relevance to basic anatomy, physiology of the human body, basic pharmacology, and latest updated TCCC acronym. It is though compulsory for all potential students to complete through JADL e-learning platform the 4 parts of **Module 21010** including the self assessment part (Module 21020 is not obligatory to complete but highly recommended).

b. Furthermore, trainees should complete the pre-test (Multiple Choice Questions) which will take place the 1st day of the course. The MCQ test will be based on the provided pre-study material and the required Module 21010 from ADL 100 and will assess trainees' level of knowledge (not in a pass/fail basis).

c. Participants will have to be successful (achieve at least **75%** to the knowledge based evaluations) on the final evaluation performance and knowledge based tests in order to acquire the regular NAEMT certificate of completion. More information for the skill sets assessment can be found at: [NAEMT Skill Sheets](#). On the other hand, a certificate of attendance (instead of completion) will be delivered to those who will not meet the aforementioned criteria (status - fail).

d. Attendance of the participants is obligatory in order to be considered as "successful attendees". Participants who fail to attend 85% of the course are not entitled to acquire the graduation certificate (standard NMIOTC certificate of completion or attendance accordingly).

9. The Course will be conducted in English. Translation into other languages will not be provided. The following proficiency standards in English are required to be met: Listening–Good (3), Speaking–fair (2), Reading–Good (3) and Writing–Fair (2), IAW STANAG 6001 (SLP 3232). Basic skills in a Graphical User Interface (GUI) Operating System, as well as basic skills in Word processing and PowerPoint Presentation are required.

10. The Course is marked as "**NATO Unclassified** / Releasable to: PFP (except Russia), MD, ICI, PatG". NMIOTC applies security arrangements and regulations according to NATO standards.

11. A **draft agenda** for this event is hereby attached as Enclosure "1". The final agenda will be included in the Joining Instructions for this course.

12. The course will start on Monday, 17 Feb and will end on Friday, 21 Feb 2020. Training hours are from 08:30 to 15:00. Due to the fact that the course will be executed with the cooperation of external augmenters, the course is subject to the achievement of the minimum number of participants (minimum attendance of 8 pax).

13. **Subject Matter Experts (SMEs)**: All trainers and augmenters are trained, experienced and licensed as Health Care Professionals with proper certifications regarding medical training and/or tactical medical training. Educators (for the needed training modules) will be certified as NAEMT TCCC instructors eligible to provide the

respective training in absolute coherence with NAEMT policies and regulations. In addition, a medical director licensed and certified as NAEMT policy dictates, will supervise the Course.

14. The administrative cost (tuition fees) for this two weeks course is **800.00€** Comprehensive administrative instructions are provided in Enclosure "2".

15. Registration should be made on NMIOTC's official web site dedicated registration area, <http://nmiotc.nato.int/join-us/trainee-joining-form/>, before the relevant dead lines:

- a. Candidates from **non-NATO countries** (not participating in the Partnership for Peace (PfP), Mediterranean Dialogue (MD), Istanbul Cooperation Initiative (ICI), or Partners across the Globe (PatG) frameworks) no later than **(NLT) Friday 01 Nov 19 so as to process the request through NAC approval.**
- b. Candidates from **partners' countries** PfP, MD, ICI and PatG no later than **(NLT) Friday 17 Jan 20**, in order for all the necessary NATO procedures for approval to be facilitated.
- c. Candidates from **NATO countries, NLT)Friday 23 Jan 20.**

16. Event details can be found in the Education and Training Opportunities Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx>, Course Code: MED-MS-35537 or through the NMIOTC official web site www.nmiotc.nato.int.

17. **NMIOTC Points of Contact (POCs):** For further information or clarifications please contact:

- a. **Course Director:** Cpt Eleftherios Gavalas GRC (A)
Phone: +30 28210 85730, NCN: 498-5730, Fax: +30 28210 85702
E-mail: gavalase@nmiotc.nato.int
- b. **Registration POC:** Lt Cdr Konstantinos Papanastasis GRC (N)
Phone: +30 28210 85710, NCN: 498-5710, Fax: +30 28210 85702
E-mail: papanastasisk@nmiotc.nato.int



Stelios Kostalas
Commodore GRC (N)
Commandant NMIOTC

ENCLOSURES:

1. Draft Schedule of Events – Course 26000 “Tactical Emergency Care for First Responders in Maritime Operations”
2. Administrative Instructions

DISTRIBUTION

External:

Action:

SHAPE NMR – GRC (NSWAN: nmrgrc@shape.nato.int)
(Please pass to NATO NMRs)

SHAPE REG (NSWAN: usershaperegistry@shape.nato.int)
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HQ SACT PSE (NSWAN: Valerii.churkin@act.nato.int)
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HUN Mil Med Tr. Center (e-mail: arunas.ziginskas@mil.lt)

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EST Centre for War & Disaster Medicine (e-mail: indrek.olveti@mil.ee)
USN BUMED (e-mail: tracey.r.giles.mil@mail.mil)
NOR Medical Director (e-mail: Daniel.jhoty.borge@gmail.com)
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scott.d.tougas.mil@mail.mil,
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Action:

DIR E&T
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Information:

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DIR TS
DIR S (for B&F Officer)

Draft Schedule of Events – Course 26000 “Tactical Emergency Care for First Responders in Maritime Operations”

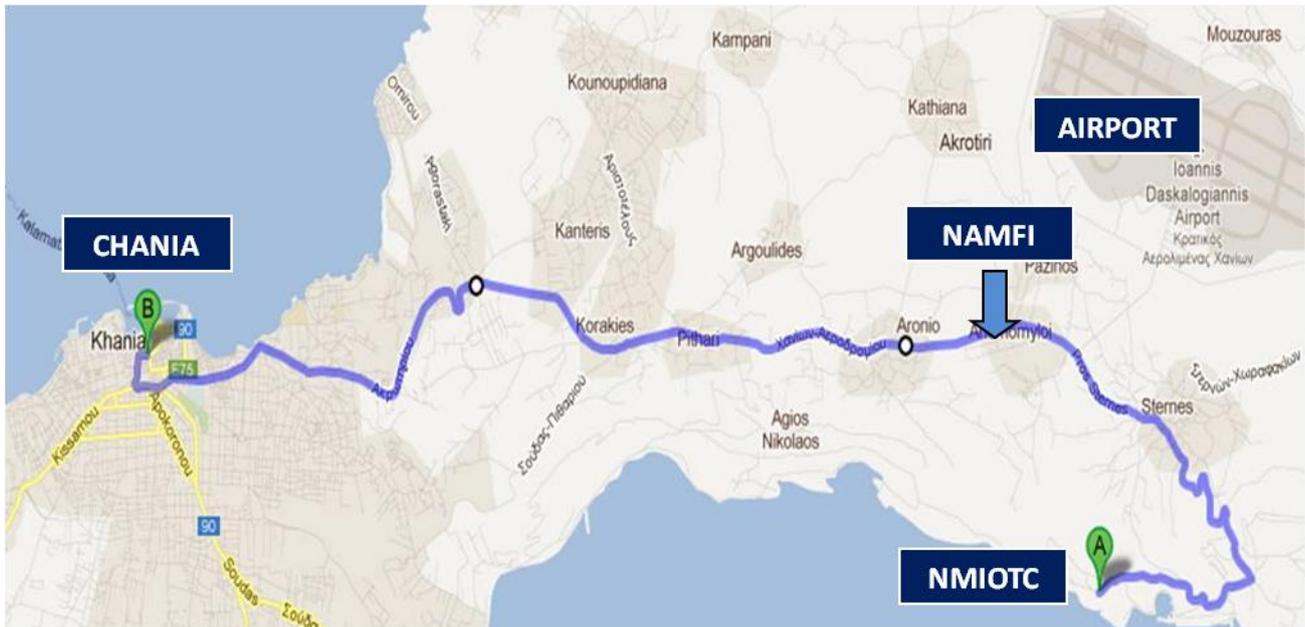
Day 1 - Mon, 17 Sep 20		Day 2 - Tue, 18 Sep 20		Day 3 - Wed, 19 Sep 20		Day 4 - Thu, 20 Sep 20		Day 5 - Fri, 21 Sep 20	
08:30 09:15	In-Processing Welcome Brief AUDITORIUM	08:30 11:00	Emergency Casualty Care on the Battlefield (Theory) Module 26040 CLASSROOM	08:30 09:30	Tactical Evacuation Care for First Responders & TCCC Case Studies Analysis Module 26050 CLASSROOM	08:30 09:00	Preparation Simguns Delivery Transportation	08:30 09:30	Stress Management During Maritime Operations (Theory) Module 26100 CLASSROOM
09:15 09:30	Group Photo MAIN ENTRANCE	11:00 11:15	Preparation Transportation	09:30 10:15	Individual First Aid Kit (IFAK) Module 26060 CLASSROOM	09:00 10:30	Tactical Extraction Procedures in the Maritime Environment (Practice) Module 26080 TP ARIS	09:30 10:10	Knowledge Based Evaluation (MCQT- Pass/Fail) CLASSROOM
09:30 10:20	Entry Test CLASSROOM	11:15 13:00	Emergency Casualty Care on the Battlefield (Skill Stations) Module 26040 TP ARIS	10:15 11:15	Preparation Simguns/Medical Equipment Delivery - Transportation	10:30 12:00	TCCC Simulated Scenarios Module 26090 TP ARIS	10:10 13:10	Performance Based Evaluation (6 Skill Stations – Pass/Fail) Module 26090 CLASSROOM / TR YARD
10:20 11:10	Introduction to Tactical Combat Casualty Care for All Combatants (TCCC-AC) Module 26020 CLASSROOM			11:15 11:45	Snack Break	12:00 12:30	Snack Break		
11:10 12:40	Care Under Fire Guidelines for First Responders (Theory) Module 26030 CLASSROOM	13:00 13:30	Snack Break	11:45 14:30	Tactical Considerations for Maritime Operations (Theory - Practice) Module 26070 TP ARIS	12:30 14:30	TCCC Simulated Scenarios Module 26090 TP ARIS	13:10 13:40	Snack Break
12:40 13:10	Snack Break								
13:10 15:00	Care Under Fire Guidelines for First Responders (Practice) Module 26030 TR YARD	13:30 14:45	Emergency Casualty Care on the Battlefield (Skill Stations) Module 26040 TP ARIS	14:30 15:00	Transportation Simguns Cleaning Simguns Recovery	14:30 15:00	Transportation Simguns Cleaning & Recovery	13:40 14:40	Course Review / Graduation Ceremony AUDITORIUM
19:00 21:00	Social Event (Venue TBD) hosted by NMIOTC	14:45 15:00	Transportation						

Cdr Ioannis Rogdakakis GRC (N)
Director Education & Training

Captain Eleftherios Gavalas GRC (A)
Course Director

Administrative Instructions

1. **Location:** NMIOTC is located in the northern region of Souda Bay, near the city of Chania, at the north-west part of Crete. The destination airport is Chania International airport “Ioannis Daskalogiannis” (airport code: CHQ). The distance from Chania city to NMIOTC is 20 km and from the airport to NMIOTC it is 9 km. Chania is a picturesque, unique medieval city bearing a rich and long history and culture. The following map provides orientation and driving directions from Chania City to NMIOTC.



2. **Registration:** You are kindly requested to submit your Personnel Administration Form (PAF) through NMIOTC official web site www.nmiotc.nato.int within the given deadlines. Applications submitted after the specified deadlines may not be accepted. All applicants will receive an instant confirmation message. However the final confirmation will be provided after the process and acceptance of the application. It is advised not to proceed to travel arrangements before the final confirmation.

Note: A maximum number of twenty four (24) trainees will be accepted on a first come first served basis.

3. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. Participants are advised to contact well in advance, proper diplomatic agencies for up to date information. It is an individual's responsibility to apply and obtain their visa and to have the proper travel / medical documentation. Hellenic Ministry of foreign Affairs website (www.mfa.gr) provides relevant VISA information requirements.

4. **Administrative cost:**

a. The administrative cost mentioned in paragraph 14 of the main body includes daily transportation from Chania city centre to NMIOTC and vice versa, as well as the following resources:

- (1) Usage of RHIB, whaler or any other maritime asset necessary for the training;

- (2) Simguns, simbullets and dummy weapons;
- (3) Specialist instructors and licensed health care professionals;
- (4) Classroom facilities with IT support;
- (5) Pocket guide, notebook and other supportive courseware;
- (6) Transportation vehicles;
- (7) Safety personnel and Personal Protective Equipment (PPE);
- (8) Medical bag (IFAK) with expendables and other necessary medical equipment;
- (9) Role Players.

b. Full payment will be made to NMIOTC's Financial Officer upon arrival at NMIOTC during the in-processing procedure in cash or by credit/debit card or by bank deposit to NMIOTC bank account with the following data:

- (1) IBAN Number: GR 38 0110 4940 0000 4945 4001 048
- (2) Swift BIC: ETHN GRAA
- (3) Bank Name: National Bank of Greece

Note: Bank deposit has to be finalized not later than 3 working days before the start date of the event. The relevant document has to be forwarded to Budget & Finance officer through an e-mail: kladosa@nmiotc.nato.int. Hosting Authorities do not hold any cancellation reimbursement obligations to applicants if a confirmation email for participation acceptance was not sent by the NMIOTC Admin Office or the cancellation was made by the applicant.

5. Arrival and Departure: It is advised the participants to plan their arrival to CHQ (Chania international airport) no later than Sunday, 16th of Feb 2020 and departure no earlier than 17:00 on Friday, 21th of February 2020.

6. Dress Code: Practical lessons and exercises will require trainees to be attired suitably (Battle Dress Uniforms, suitable boots) for working on-board training platforms (ships) and small boats including insertion from RHIB. Flotation devices and safety headgear will be provided by NMIOTC. It is recommended for the trainees to have at least 2 sets of uniforms as training will include working with casualty simulated blood and paints and may have to change clothes. Trainees are advised to be prepared for rainy weather, during the outdoor training part.

7. Meals: Participants will have their meals outside NMIOTC, on their own responsibility and at their own discretion. A variety of options are available at Chania city. Nevertheless, a **30 minutes snack break** is arranged at noon, on a daily basis. When the

practical sessions will be held outdoors and/or onboard TP ARIS (indicated to the SoE) the trainees are highly recommended to arrange at their own discretion the desired meals/refreshments since on the training areas (outside NMIOTC) there are no such capabilities. In any case a canteen is available within the NMIOTC main building that will provide snacks and refreshments for a nominal cost.

8. **Accommodation:** There are no accommodation facilities at NMIOTC. Therefore, participants are responsible to arrange their own accommodation. NMIOTC can provide guidance / assistance if requested. Hotels near the Chania city centre are highly recommended for transportation purposes. A list of recommended hotels around Chania city centre is as follows (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code "NMIOTC Guest", including breakfast and internet connection. The negotiated on the occasionally promotion prices are referred to specific room type for each hotel and can be different according to each hotel's pricing policy):

- a. AKALI 4* hotel www.akali-hotel.gr.
E-mail: info@akali-hotel.gr Tel: +3028210 92872
- b. KYDON 4* hotel www.kydon-hotel.com (promotional code "NMIOTC 20")
E-mail: info@kydon-hotel.gr Tel.: +30 28210 52280.
- c. SAMARIA 4* hotel www.samariahhotel.gr (promotional code "NMIOTC 20")
E-mail: reservations@samariahhotel.gr Tel.: +30 2821038600
- d. ARKADI 3* hotel www.arkadi-hotel.gr
E-mail: info@arkadi-hotel.gr Tel: +30 28210 90191.
- e. HALEPA 3* hotel www.halepa.com
E-mail: hotel@halepa.com, Tel. +30 28210 28440
- f. PORTO VENEZIANO 3* hotel www.portoveneziano.gr
E-mail: hotel@portoveneziano.gr Tel: (+30) 28210 27100.
- g. ROYAL SUN 3* hotel www.royalsunhotel.com. The hotel provides free transportation to the city centre.
E-mail: hotelroyalsun@gmail.com Tel: +30 28210 46363.
- h. AVRA CITY 3* hotel www.avracityhotel.gr
E-mail: kperraki@avracityhotel.gr Tel.: +30 28210 27970
- i. NAMFI Military Barracks (www.namfi.gr) is located close to NMIOTC (approx. 6 Km) on the road from NMIOTC to Chania (see attached map). The installation itself is in very good condition and offers several facilities. There is availability for breakfast / lunch / dinner at low cost. E-mail: info@namfi.gr, Tel: +30 28210 26800 or +30 28210 26759.

9. **Transportation:** Transportation will be provided during the days of the course from Chania city centre pick-up points (1st pickup point AKALI at 07:40, 2nd pickup point SAMARIA at 07:50, 3rd pickup point KYDON at 07:55 and 4th pickup point Royal Sun hotel at 08:05, 5th pickup point NAMFI barracks at 08:15). Participants are responsible for their transportation from the airport to their hotel and vice versa. The available transportation options from Chania airport to Chania city centre are as follows:

a. By Bus: The bus stop is outside the terminal and the ticket cost 2,30€. For further information and detailed timetables check <http://www.bus-servicecrete-ktel.com/timetabledet.php?line=32&lq=2>.

b. By taxi from the airport directly to Chania city centre, 24 hours/day and the cost is 25,00 € (approx).

c. There are several car rental agencies at the airport. Rental car agencies that have offered special prices for NMIOTC guests are as follows:

(1) Gelasakis Car Rental: E-mail cars@stc.gr, www.rentacar-chania.gr, tel. +30 28210 89065

(2) Spa Tours & Cars Enterprises: E-mail info@spatours.gr, www.spatours.gr, tel. +30 28210 57444

10. **Medical service:** First aid and emergency medical support is offered by NMIOTC paramedic personnel and the Naval Hospital of Crete. However, for all other cases, medical expenses must be paid by the individuals or their health insurance agencies. All participants are strongly advised to have appropriate medical insurance. Trainees are required to have valid health insurance according to their respective national standards. Trainees from the EU Member States are required to possess valid European Health Insurance Card. NMIOTC ensures first aid during training, providing emergency transportation to the Naval Hospital of Crete when needed. The Naval Hospital of Crete will provide diagnosis, first aid and treatment, while when necessary, the military doctors may arrange with the Prefectural Hospital of Chania for further diagnosis or specialist treatment if required. NMIOTC is not covering trainees' expenses for additional medical treatments and the settlement of medical bills is a patient/national responsibility. In case of any medical issue after working hours, students should report directly and most preferably to Course Director or alternatively to the Admin Officer. A Medical Director will supervise the whole duration of the course.

11. **Security:** NMIOTC applies security procedures according to the NATO standards. The overall classification of the course is NATO UNCLASSIFIED.

12. **Badging process:** There is a strict access control at Marathi main gate and NMIOTC main building. You will be required to carry your passport and/or your national identification card during your presence at NMIOTC. A security badge will be delivered to you during the first day upon registration. This security badge is to be carried throughout the event.

Cdr Ioannis Rogdakakis GRC (N)
Director Education & Training

Cpt Eleftherios Gavalas GRC (A)
Officer of Primary Responsibility

