



NORTH ATLANTIC TREATY ORGANISATION  
NATO MARITIME INTERDICTION OPERATIONAL TRAINING  
CENTRE  
NMIOTC  
SOUDA BAY  
73200 CHANIA  
GREECE



5000 NSC-35/Ser: NU 49

TO: See Distribution List

SUBJECT: **INVITATION LETTER FOR COURSE 16000 “MARITIME ASPECTS OF JOINT OPERATIONS” (MOP-MO-22078), 23-27 Oct 2023**

DATE: 07 April 2023

REFERENCES: A. NMIOTC Program of Work (NPOW) 2023  
B. NMIOTC DIR 60-1 Change 12 - Cost of NMIOTC Training (Tuition Fees).

1. Taking into account the NPOW 2023 (Ref. A) as well as the accreditation by ACT of the 16000 Course as “NATO Approved”, NMIOTC is pleased to invite NATO members to participate in this training, which will take place at the Centre’s premises, in Souda Bay, Chania, Greece, from 23<sup>rd</sup> to 27<sup>th</sup> Oct 2023.

2. The aim of the course is to familiarize Staff Officers lacking of sufficient naval operational background, with maritime aspects of NATO Joint Operations.

3. The target audience is composed of NATO Countries Staff Officers (OF-2 to OF-5) and Petty Officers (OR-7 to OR-9) from tactical and operational NCS/NFS HQs.

4. The course is conducted in English. Translation to/from other languages is not provided. The following proficiency standards in English are required to attend: Listening - Professional (3), Speaking - Professional (3), Reading - Professional (3), Writing - Professional (3) (2009 STANAG 6001, Edition 3).

5. The course is marked as “NATO Restricted / NATO Nations Only”. NMIOTC applies security arrangements and regulations according to NATO standards.

6. The curriculum of Course 16000 will include the following theoretical and practical modules:

a. Course 16000

- (1) Module 16010: Specific features of the maritime environment;
- (2) Module 16020: Basic Maritime Force Structure within NATO and subordinate entities, chain of command and the control of maritime forces;
- (3) Module 16030: Maritime Situational Awareness (MSA) overview;

- (4) Module 16040: Concept of Maritime Operations;
- (5) Module 16050: Maritime Logistical Aspects within NATO Operations;
- (6) Module 16060: Prominent threats in the maritime environment;
- (7) Module 16070: Maritime Force contribution to Joint Operations.

**NOTE:** A detailed agenda will be included in the Joining Instructions, which will be released two weeks before the course start date.

7. In order to pass the course and acquire the relevant certificate, the participants must attend at least 85% of the module of the courses.

8. The course will be delivered by NMIOTC instructors in their respective areas with the support of Subject Matter Experts (SME) of maritime aspects of NATO Joint Operations from MARCOM and Hellenic Navy.

9. The tuition fee for course 16000 is **450 €** per person and includes transportation to and from the designated hotels and inside NMIOTC premises.

10. The course will start on **Monday 23 Oct and will end on Friday 27 Oct 2023**, with a daily training period from 08:30 to 14:30, including time for a lunch/snack break. Comprehensive administrative instructions can be found in Enclosure 1.

11. For organizational purposes, candidates are kindly requested to register **no later than (NLT) Monday, 18 Sep 2023**. Registration should be made on NMIOTC's official website <https://nmiotc.nato.int/join-us/individual-application-form/>.

12. Event details can be found on the NMIOT official web site [www.nmiotc.nato.int](http://www.nmiotc.nato.int), in the Education and Training Opportunities Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx> and in the Partnership Real-time Information, Management and Exchange system (e-PRIME) at <https://prime.hq.nato.int>.

13. NMIOTC Points of Contact (POCs):

a. **Course Director:** Lt. Cdr Vasileios Vardaxis GRC(CG)

Phone: +30 28210 85727, Fax: +30 28210 85702

e-mail: [vardaxisv@nmiotc.nato.int](mailto:vardaxisv@nmiotc.nato.int)

b. **Registration POC:** Cdr Konstantinos Papanastasis GRC(N)

Phone: +30 28210 85710, Fax: +30 28210 85702

e-mail: [papanastasisk@nmiotc.nato.int](mailto:papanastasisk@nmiotc.nato.int), [studentadmin@nmiotc.nato.int](mailto:studentadmin@nmiotc.nato.int)



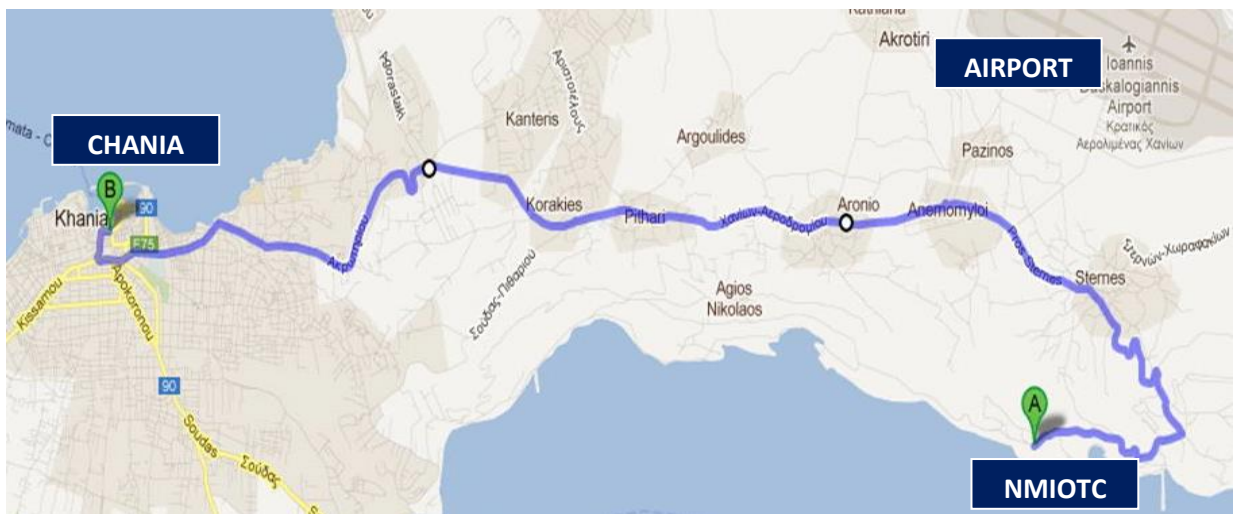
Themistoklis Papadimitriou  
Commodore GRC (N)  
Commandant NMIOTC

ENCLOSURES:

1. Administrative Instructions

## **ADMINISTRATIVE INSTRUCTIONS**

1. **Location:** NMIOTC is located on the Akrotiri peninsula near the city of Chania in the north-western part of Crete. The destination airport is Chania International Airport “Ioannis Daskalogiannis” (airport code: CHQ). Distance from the city of Chania to NMIOTC is 20 km and from the airport to NMIOTC is 9 km. The following map provides orientation and general driving directions from the city of Chania to NMIOTC.



2. **Registration:** Participants are requested to sign up to NMIOTC registration portal found in NMIOTC website <https://nmiotc.nato.int> or using directly the link <https://nmiotc.classter.com/Actions/Registration> . A signup confirmation message will be received to the email provided during the sign up process, along with the respective credentials. Login to <https://identity.classter.com/ids/login?signin=367b231253e0e4df09eed2c4f8f32d99> and submit your application to the respective course/event by using the “Application Management” function at the top left corner of the portal main page. You will receive a relevant message after the process of your application and your application will be “ACCEPTED”. You can update your personal and participation information(accommodation, travel days, etc) until your registration status become “REGISTERED”, approximately 10 days before the event. Registration status can be verified within the portal. If you encounter any problem during registration process, please contact [studentadmin@nmiotc.nato.int](mailto:studentadmin@nmiotc.nato.int) or NMIOTC PoCs.

3. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. Participants are advised to contact the proper diplomatic agencies for up to date information, well in advance. It is the individual’s responsibility to obtain his/her visa and to have proper travel and medical documentation. Hellenic Ministry of Foreign Affairs website ([www.mfa.gr](http://www.mfa.gr)) provides relevant visa information requirements. NMIOTC will provide a Visa Support Letter, if requested.

4. **Tuition Fee: Tuition/Participation Fee and Methods of Payment:**

<b>A. BEFORE THE MEETING/EVENT</b>	INFORMATION	REMARKS
1. By Bank Deposit	NATIONAL BANK OF GREECE, NMIOTC BANK ACCOUNT 494/540010-48  SWIFT BIC: ETHN GRAA  IBAN: GR3801104940000049454001048	Bank deposits should be completed not later than <b><u>2 working days before the start date of the event</u></b> , bank charges are not covered by NMIOTC. The receipt should be sent by email to <a href="mailto:kleinakis@nmiotc.nato.int">kleinakis@nmiotc.nato.int</a> and cc <a href="mailto:papaderos@nmiotc.nato.int">papaderos@nmiotc.nato.int</a>
2. By Debit/Credit Card	Upon notification from the participant, the direct link for credit/debit card payment will be sent to the designated-by the participant-email address.	The participant should send an email to <a href="mailto:kleinakis@nmiotc.nato.int">kleinakis@nmiotc.nato.int</a> and cc <a href="mailto:papaderos@nmiotc.nato.int">papaderos@nmiotc.nato.int</a> for receiving the link for the credit/debit card payment
<b>B. ON THE FIRST DAY OF THE MEETING/EVENT</b>	INFORMATION	REMARKS
3. By Debit/Credit card	A valid credit/debit card should be presented on the first day of the event.	The fee is always paid in euros [the credit/debit card may provide the option to pay in another currency (other than euro) and therefore the 'euro' currency option must be chosen].
4. By Cash	-	The fee is always paid in euros.

5. **Dress Code:** Participants should wear Battle Dress Uniform (BDU) or National equivalent throughout the course, as well as during the Graduation Ceremony.

6. **Meals:** A small canteen is available within the NMIOTC main building that will provide snacks for a nominal cost. Participants who would like to have lunch while at NMIOTC must make their own arrangements as NMIOTC does not provide this service.

7. **Accommodation:** The participants are responsible to arrange their own accommodation as there is no accommodation facilities on the Centre's premises. NMIOTC can provide guidance / assistance, if requested. Hotels near Chania city centre are highly recommended for transportation purposes. The list of recommended hotels in Chania offering special prices (for participants who book directly with each hotel by e-mail using the code "**NMIOTC Guest**") and including breakfast and internet connection, is as follows:

AKALI 4\* hotel [www.akali-hotel.gr](http://www.akali-hotel.gr). (promotional code "NMIOTC23" via hotel's online booking platform)  
E-mail: [info@akali-hotel.gr](mailto:info@akali-hotel.gr) Tel: (+30) 28210 92872.

KYDON 4\* hotel [www.kydon-hotel.com](http://www.kydon-hotel.com) (promotional code “NMIOTC23” via hotel’s online booking platform) E-mail: [info@kydon-hotel.gr](mailto:info@kydon-hotel.gr) Tel.: (+30) 28210 52280.

SAMARIA 4\* hotel [www.samariahotel.gr](http://www.samariahotel.gr) (promotional code “NMIOTC23” via hotel’s online booking platform”) E-mail: [reservations@samariahotel.gr](mailto:reservations@samariahotel.gr) Tel.: (+30) 28210 38600.

ARKADI 3\* hotel [www.arkadi-hotel.gr](http://www.arkadi-hotel.gr) E-mail: [info@arkadi-hotel.gr](mailto:info@arkadi-hotel.gr) Tel: (+30) 28210 90181.

KRITI 3\* hotel, [www.kriti-hotel.gr](http://www.kriti-hotel.gr) , E-mail: [info@kriti-hotel.gr](mailto:info@kriti-hotel.gr), Tel. +302821051881

PORTO VENEZIANO 3\* hotel [www.portoveneziano.gr](http://www.portoveneziano.gr). E-mail: [hotel@portoveneziano.gr](mailto:hotel@portoveneziano.gr) Tel: +30 28210 27100.

**NOTE:** The accommodation for PD subsidized trainees will be arranged by NMIOTC. Further details will be provided in the Joining Instructions.

8. **Arrival and Departure:** Participants should plan to fly to Chania International airport (airport code: CHQ) and are responsible for their own transportation from / to the Airport during arrival / departure. Transportation from Chania Airport to the city centre is available as follows:

- a. By bus: The bus stop is located outside the terminal and the ticket cost is 2,50 €. For further information and detailed timetables, visit the following link: <https://e-ktel.com/en/services/dromologia>
- b. By taxi from the airport directly to Chania city center, 24/7, approx. 25,00€
- c. Additionally, there are several rental car agencies at the airport.

9. **Transportation:** Transportation will be provided on a daily basis from Chania city centre pick-up points (Akali, Samaria (Arkadi is asked to use the Samaria stop as well), Kydon, Kriti (Porto Veneziano is asked to use the Kriti stop as well) to NMIOTC and vice-versa, during the course.

10. **Medical service:** The trainees are required to have a valid health insurance according to their respective national standards. The trainees from the EU Member States are required to possess a valid European Health Insurance Card. NMIOTC ensures first aid during training, providing emergency transportation to the Naval Hospital of Crete if needed. The Naval Hospital of Crete can provide diagnosis, first aid and treatment, while the Prefectural Hospital of Chania can provide further diagnosis or specialist treatment if required. NMIOTC do not cover trainees’ expenses for additional medical treatments and the settlement of medical bills is a patient/national responsibility.

11. **COVID 19 awareness:** Taking into account the current COVID-19 situation, due to the Greek de-escalation plan and the preventive and protective measures that have been implemented, it has been determined that it is possible to execute this

course. The situation will be re-evaluated upon completion of the registration process. Delegates who are registered will be updated by e-mail regarding any measures towards COVID-19 that must be undertaken, which may include cancellation of the course. Furthermore, NMOTC is ready to welcome participants to NMOTC's events according to the new travel rules as described in details in the governmental site <https://travel.gov.gr/#/> (protocol for arrivals in Greece).

12. **Security:** NMOTC adheres to NATO security standards. There is a strict access control procedure for entrance into the Marathi main gate and NMOTC main building. You will be required to provide your passport or your national identification during in-processing and whenever you enter the premises.