



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
HELLAS



5000 NSC-34/Ser:62

TO: See Distribution

SUBJECT: **INVITATION LETTER FOR COURSE 16000 “MARITIME ASPECTS OF JOINT OPERATIONS” (ACT. MOP-MO-22078), 22-26 OCT 2018**

DATE: 15 May 2018

REFERENCES: A. NMIOTC Program of Work (NPOW) 2018
B. HQ SACT 7730/ TTX 0430/TT-160944/ Ser.: NU0648, Dated 07 Aug 16 (Course 16000 Accreditation)

1. Taking into account the NPOW 2018 as well as the accreditation by ACT of the 16000 course as “NATO APPROVED”, NMIOTC is pleased to invite NATO members to participate in this training, which will take place at NMIOTC premises, in Marathi - Souda Bay, Chania -GREECE, from 22 to 26 Oct 2018.
2. The aim of the course is to familiarize Staff Officers lacking a sufficient naval operational background, with maritime aspects of NATO Joint Operations.
3. The target audience is composed of NATO Countries Staff Officers (OF-2 to OF-5) and Petty Officers (OR-7 to OR-9) from tactical and operational NCS/NFS HQs.
4. The Course will be conducted in English. The following proficiency standards in English are required to attend: Listening -Good (3), Speaking -Good (3), Reading Good (3), Writing -Good (3). (STANAG 6001).
5. The Course is classified as “NATO Restricted”.
6. The schedule of Course 16000 will include the following theoretical modules:
 - a. Module 16010: Specific features of the maritime environment.
 - b. Module 16020: Basic maritime force structure within NATO and subordinate entities, chain of command and the control of maritime forces.

- c. Module 16030: Maritime Situational Awareness overview.
 - d. Module 16040: Concept of Maritime Operations.
 - e. Module 16050: Maritime logistical aspects within NATO operations.
 - f. Module 16060: Prominent threats in the maritime environment.
 - g. Module 16070: Maritime force contribution to Joint operations
7. A detailed agenda will be included in the Joining Instructions which is to be released in due course. In order to graduate and acquire the relevant certificate, the participants must attend at least 85% of the module classes of the course.
8. The Course will start on **Monday, 22 Oct and will end on Friday, 26 Oct 2018**, with a daily training period from 08:30 to 15:30. Comprehensive administrative instructions are provided at Enclosure 1.
9. For organizational purposes, candidates are kindly requested to return their application form (Enclosure 2) to NMIOTC (studentadmin@nmiotc.nato.int) in copy to NMIOTC POCs **no later than (NLT) Friday, 15 Sep 2018**. An electronic copy may also be downloaded from the NMIOTC website at "www.nmiotc.nato.int".
10. Further details can be found on the Education and Training Opportunities Catalogue (ETOC <https://e-itep.act.nato.int/Guest/ETOCindex.aspx>) or through the NMIOTC official web site www.nmiotc.nato.int.
11. NMIOTC Points of Contact:
Course Director: Commander Ioannis Rogdakis GRC (N)
Phone: +30 28210 85730, Fax: +30 28210 85702
e-mail: rogdakisi@nmiotc.nato.int, nmiotc_et@navy.mil.gr
- Registration POC:** Lt Konstantinos Papanastasis GRC(N)
Phone: +30 28210 85710, Fax: +30 28210 85702
e-mail: papanastasisk@nmiotc.nato.int, studentadmin@nmiotc.nato.int



Charalambos Zisimipoulos
Commodore GRC (N)
Commandant NMIOTC

ENCLOSURES:

1. Administrative Instructions
2. Personnel Administration Form

DISTRIBUTION

EXTERNAL:

ACTION:

SHAPE NMR – GRC (NSWAN: NMRGRC@shape.nato.int) (Please pass to NATO NMRs)

HQ SACT NLR GRC (NSWAN: PETROS.SASSARIS@ACT.NATO.INT)
(Please pass to NATO NLRs)

HNDGS/E4 (NSWAN: GEETHA-DPOS-F2@MOD.GRC.NATO.INT)
(Please pass to NATO Defence / Naval Attaches in Athens)

JFC BRUNSSUM COS/DCOS OPS (NSWAN: CREGISTRY@JFCBS.NATO.INT)

JFC NAPLES COS/COORD (NSWAN: Michele.CRESCENZI@jfcnp.nato.int)

AIRCOM COS (NSWAN: AIRNSGSARCentralRegistry@airn.nato.int)

LANDCOM COS

MARCOM COS/DCOS OPS (NSWAN: RECORDSCENTRE@MC.NATO.INT)

INFORMATION:

HQ SACT DCOS JFT (NSWAN: STEFANO.SALAMIDA@ACT.NATO.INT)

HQ SACT ACOS JETE (NSWAN: ATHANASIOS.TSOUGANATOS@ACT.NATO.INT)

SHAPE COS (NSWAN: COM.COS@SHAPE.NATO.INT)

HQ SACT JFT EIT BRANCH HEAD (NSWAN: LUCA.MASSIMI@ACT.NATO.INT)

HQ SACT JETE EIT (NSWAN: GEORGIOS.ZOUROS@ACT.NATO.INT)

HQ SACT RM DOST (NSWAN: PAUL.GODDARD@ACT.NATO.INT)

HQ NATO HEL MILREP (NSWAN: GR.MILREP@HQ.NATO.INT)

MARCOM N7 (NSWAN: M.RUCHAY@MC.NATO.INT)

CSW COE (NU: WEBMASTER@COECSW.ORG) OR
(NU: DH.MAROPS@COECSW.ORG)

HNDGS/A3 (NSWAN: AKLADOS3@MOD.GRC.NATO.INT)

HNDGS/B2 (GRC MOD HNDGS COMM CEN PL. PASS TO HNDGS/B2)

HNDGS/D4 (NSWAN: DKLADOSDPD1@MOD.GRC.NATO.INT)

HAGS/TRAINING

(GRC MOD HNDGS COMM CEN PL. PASS TO
HAGS/TRAINING)

HNGS/B2

(NSWAN: GENETDIR@MOD.GRC.NATO.INT)

INTERNAL:

ACTION:

DIR E&T

SAA

INFORMATION:

DCOM

COS

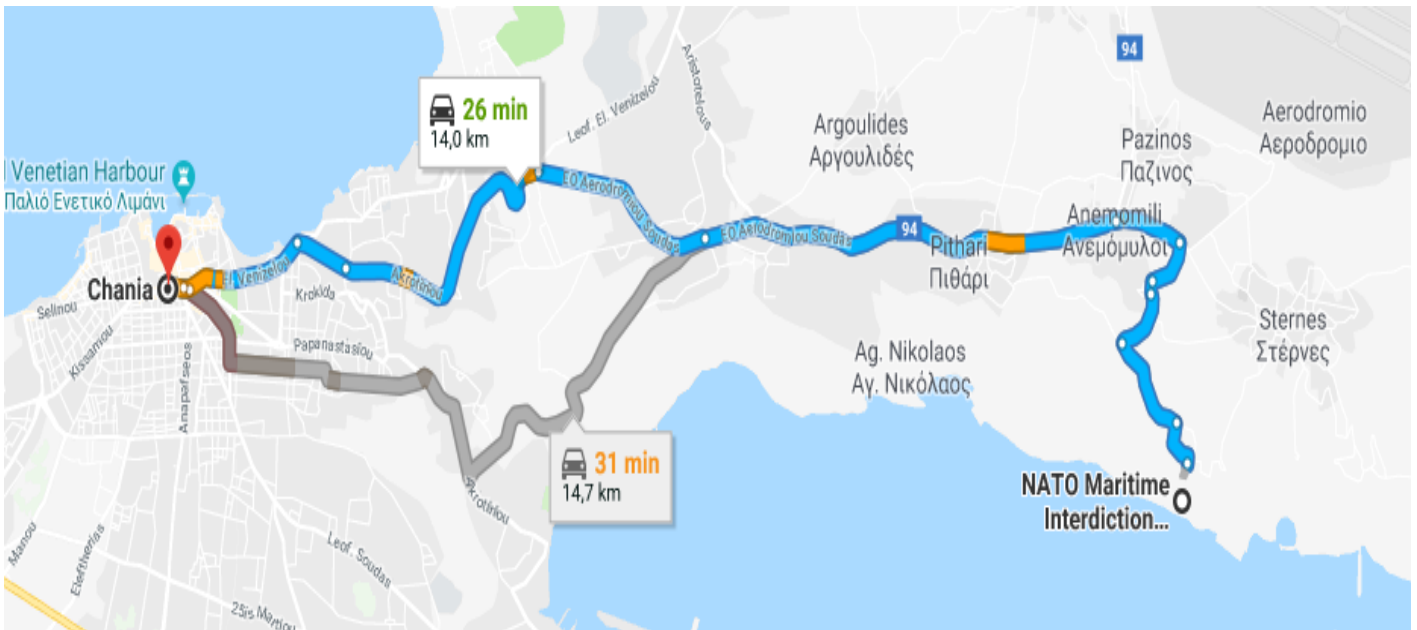
DIR S (FOR B&F)

DIR TS

DOSO

ADMINISTRATIVE INSTRUCTIONS

1. **Location:** NMIOTC is located in the Akrotiri peninsula, near the city of Chania, in the north-western part of Crete. The destination airport is Chania International airport “Ioannis Daskalogiannis” (airport code: CHQ). Distance from the city of Chania to NMIOTC is 20 km and from the airport to NMIOTC is 9 km. Chania is a picturesque, unique medieval city bearing a rich and long history and culture. The following map provides orientation and driving directions from the city of Chania to NMIOTC.



2. **Registration:** Registration is open to all NATO Nations. You are kindly requested to submit your Personnel Administration Form (Enclosure 2), in accordance to paragraph 9 of the main body. Applications submitted after the deadline may not be accepted. All applicants will receive a confirmation message within three days of their submission.

3. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. Participants are advised to contact well in advance, proper diplomatic agencies for up to date information. It is an individual's responsibility to apply and obtain their visa and to have the proper travel / medical documentation. Hellenic Ministry of Foreign Affairs website (www.mfa.gr) provides relevant visa information requirements.

4. **Tuition Fee:** The cost for Course 16000 is 400 € per person. The administrative cost includes daily transportation from Chania city centre to NMIOTC and vice versa, participation to an Ice Breaker event, coffee / tea and cookies throughout the training period. Full payment for tuition will be made to NMIOTC's Financial Officer in the first day of the course in cash or by bank deposit to NMIOTC bank account with the following data:
 - a. IBAN Number: GR 38 0110 4940 0000 4945 4001 048
 - b. Swift BIC: ETHN GRAA
 - c. Bank Name: National Bank of Greece

- Note:** Bank deposit must be executed no later than **3 working days** prior to the start of the event. The relevant paperwork must be forwarded to the Budget & Finance officer's e-mail: sartzetakiv@nmiotc.nato.int. NMIOTC will cover only the expense that the National Bank of Greece may charge for transactions and not any potential charges of other banks that may finally intervene

5. **Dress Code:** Military participants are expected to wear Daily Service Uniform or National equivalent during the Course and Graduation Ceremony. Attendees from Governmental or International Organizations are expected to wear, NATO civilian attire. Students are reminded to dress according to the weather conditions at the time of course delivery.

6. **Meals:** Participants will have meals outside NMIOTC, on their own responsibility. A variety of options are available at Chania city. Nevertheless, a snack break is arranged at noon, on a daily basis.
7. **Accommodation:** There are no accommodation facilities at NMIOTC. Therefore, participants are responsible to arrange their own accommodation. NMIOTC can provide guidance / assistance, if requested. Hotels near the Chania city centre are highly recommended for transportation purposes. A list of recommended Hotels around Chania city centre is as follows (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code "NMIOTC Guest", including breakfast and internet connection):
- a. AKALI 4* hotel www.akali-hotel.gr.
E-mail: info@akali-hotel.gr Tel: +30 28210 92872.
 - b. KYDON 4* hotel www.kydon-hotel.com
E-mail: info@kydon-hotel.gr Tel.: +30 28210 52280.
 - c. SAMARIA 4* hotel www.samariahotel.gr
E-mail: reservations@samariahotel.gr Tel.: +30 28210 38600
 - d. ARKADI 3* hotel www.arkadi-hotel.gr
E-mail: info@arkadi-hotel.gr Tel: +30 28210 90181
 - e. Halepa hotel 3* (www.halepa.com),
E-mail: hotel@halepa.com Tel. +30 28210 28440
 - f. ROYAL SUN 3* hotel www.royalsunhotel.com. The price also includes free transportation to the city.
E-mail: hotelroyalsun@gmail.com Tel: +30 28210 46363.
8. **Transportation:** Transportation will be provided during the training days between Chania city pick-up points (Agora Building, 1866 Square, Royal Sun and NAMFI) to NMIOTC and vice versa. Participants are responsible for their own transportation from the airport to the hotel and vice versa. The following rental car agencies have offered special prices for NMIOTC guests:
- a. Gelasakis Car Rental: E-mail cars@stc.gr, www.rentacar-chania.gr, tel +30 28210 89065
 - b. Spa Tours & Cars Enterprises: E-mail info@spatours.gr, www.spatours.gr, tel +30 28210 57444

Participants should make direct booking with each Car Rental Agency by e-mail using the Code "NMIOTC guest".

9. **Medical service:** First aid and emergency medical support is offered by NMIOTC paramedic and local Naval Hospital. However, for all other situations, medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

10. **Security:** NMIOTC applies security issues according to NATO standards. There is a strict access control procedure for entrance into the Marathi main gate and NMIOTC main building. You will be required to provide your passport or your national identification card during in-processing and whenever you enter these areas.

ENCLOSURE 2 TO:
5000 NSC-34/SER:NU 62
DATED: 15 May 2018



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
HELLAS



PERSONNEL ADMINISTRATION FORM

(PLEASE READ INSTRUCTIONS CAREFULLY BELOW PRIOR TO FILLING OUT THE FORM)

NAME OF EVENT: NMIOTC Course 16000

PERIOD: 22-26 Oct 2018

REQUESTING HQ / AGENCY INFORMATION

Trainee's HQ / Agency (*)	
Tel (*) / Fax	
E-mail (*)	

TRAINEE'S / PARTICIPANT'S INFORMATION

Last Name (*)	
First Name (*)	
Sex (*)	
Nationality (*)	
Military Rank (Title for Civilians) (*)	
Branch/Service (*)	
Title of duty position (*)	
Organization/HQ where duties are performed	
Date of Birth	
ID No/Passport No (*)	
NATO Security Clearance	

2-1

NATO Unclassified
Releasable for internet transmission

Tel (*)					
E-mail (*)					
TRAVELING INFORMATION					
Travel Mode to Greece / Crete/NMIOTC (*)					
Arrival Date (*)					
Departure Date (*)					
Accommodation (*)					
Rental Car					
POC's INFORMATION					
Name/Rank/Agency/(*)					
Tel (*)					
E-mail (*)					
Where the Confirmation Message Should be sent?	<table border="0"> <tr> <td>a. Requesting Agency/HQ</td> <td>b. Student</td> </tr> <tr> <td>c. POC</td> <td>d. Other (specify in remarks)</td> </tr> </table>	a. Requesting Agency/HQ	b. Student	c. POC	d. Other (specify in remarks)
a. Requesting Agency/HQ	b. Student				
c. POC	d. Other (specify in remarks)				
COMMENTS / REMARKS					
INSTRUCTIONS					

INFORMATION MARKED AS (*) IS MANDATORY.

FORM MUST BE COMPLETED IN CAPITAL LETTERS, IN THE FOLLOWING FORMAT

COURSE 16000_SURENAME_RANK.DOC. AND BE FORWARDED TO :

- a. studentadmin@nmiotc.nato.int INTO NU-WAN, OR
- b. FAX +30 28210 85702 (NCN 4985711) TO NMIOTC ADMIN OFFICER,
LT KONSTANTINOS PAPANASTASIS GRC(N)

IF CERTAIN INFORMATION IS NOT APPLICABLE OR NOT YET DETERMINED THE RESPECTIVE FIELD CAN BE FILLED WITH **N/A** OR **TBD** RESPECTIVELY AND WILL BE DETERMINED LATER.