



5000 NSC-31/Ser.: NU95

TO: See Distribution List

SUBJECT: **INVITATION LETTER FOR NMIOTC COURSE 14000
“MARITIME IMPROVISED EXPLOSIVE DEVICE DISPOSAL (M-IEDD)”
29 Oct - 02 Nov 2018**

DATE: 05 July 2018

REFERENCES: [NMIOTC Program of Work \(NPOW\) 2018](#)

1. Nations face the threat of Improvised Explosive Devices (IEDs) both internally and externally in maritime operations. Our dedication should be to provide responses capable of mitigating the IED Threat. Considering all the above, NMIOTC will run the third iteration of the Course 14000 for 2018 that covers the disposal of IEDs in the Maritime Environment.

2. NMIOTC has developed this course in accordance with NATO standards and guidelines aiming at mitigating the IED threat focusing mostly on the “Defeat the Device (DtD)” line of effort, which is a critical supporting function necessary to minimize casualties. M-IEDD Course is focused on IEDD operational and tactical considerations when undertaking IEDD tasks in the Maritime Environment.

3. NMIOTC, in partnership with selected domain experts, has developed the **Maritime Improvised Explosive Device Disposal** Course with the two-fold intent of addressing operational gaps in dealing with these kind of devices and of improving the skills and knowledge of EOD personnel who operate in the Maritime Environment. This course sets out to provide participants with the skills and knowledge necessary to understand the concepts of M-IEDD operations and the practical skills needed to deal with the challenging scenarios that would be expected to test both EOD personnel and their Commands.

4. **Aim:** To educate and train EOD personnel to competently undertake M-IEDD operations onboard vessels and other maritime infrastructure. On completion of the Course, students will be able to:

a. Develop the IED threat awareness in the context of maritime related operations and how the basic principles of IEDD can be successfully integrated to task resolution;

b. Familiarize the trainees with the subject knowledge including specialist skills and render, safe techniques in support of M-IEDD;

c. Identify the significance of the related subjects of search and site exploitation (e.g. evidence preservation and collection, considerations during M-IEDD tasks);

d. Plan / conduct M-IEDD operations, including: task appreciation, appraisal of tactical considerations in respect of the operating environment, M-IEDD team make-up, required resources, access and requisite on-board actions;

5. **Target audience** for this course is naval and other EOD personnel, functioning as Military / Police EOD Team Commanders and Team Members or equivalent rated personnel who are involved in M-IEDD operations, which are potentially also related with C-IED in the Maritime Environment. Personnel from law enforcement agencies (Coast Guard, Maritime Police, etc.), personnel from military educational and training facilities and personnel who are involved in IEDD instruction are also eligible to participate.

Prerequisite: this Course is addressed only to EOD qualified personnel.

6. The Course will be conducted in English. Attendees should have the following standards of proficiency in English (as described / coded in STANAG 6001), Listening – Good (3), Speaking – Fair (2), Reading – Good (3) and Writing – Fair (2).

7. This Course is marked as “NATO Unclassified / Releasable to PfP (except Russia)/MD/ICI/PatG”. NMIOTC applies security arrangements and regulations according to NATO standards.

8. A draft agenda for this event is hereby attached as Enclosure 1. The final agenda will be included with the Joining Instructions in due time.

9. Course will start on **Monday 29 Oct and will end on Friday 02 Nov 18**, training hours are from 08:30 to 16:00. Comprehensive administrative instructions are provided at Enclosure 2.

10. For organizational purposes, candidates are kindly requested to return their application forms to NMIOTC **no later than (NLT) Friday 21 Sep 18**. Candidates from countries outside NATO and not participating to the Partnership for Peace (PfP), Mediterranean Dialogue (MD), Istanbul Cooperation Initiative (ICI) or Partners across the Globe (PatG) frameworks, are requested to submit their applications **no later than (NLT) Friday 31 Aug 2018**, to allow time for application of the necessary NATO procedures for approval. Applications may be submitted by the following means:

a. Fill out electronically and e-mail to studentadmin@nmiotc.nato.int a digital “Word” version of application that can be downloaded from the NMIOTC website at <http://www.nmiotc.nato.int>;

b. Fill out Enclosure 2 and send a scanned copy to studentadmin@nmiotc.nato.int;

NOTE: Course 14000 is “NATO Listed”; therefore it is not eligible for NATO MPD subsidization programme.

11. Details can be found in the Education and Training Opportunities Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx> or through the NMIOTC official web site www.nmiotc.nato.int.

12. NMIOTC Point of Contacts (POCs):

- a. Course Director: Lt Cdr Theocharis Stivaktakis GRC (N)
Phone: +30 28210 85729, NCN: 498-5729, Fax: +30 28210 85702
E-mail: stivaktakist@nmiotc.nato.int, / nmiotc_et@navy.mil.gr
- b. Registration POC: Lt Konstantinos Papanastasis GRC (N)
Phone: +30 28210 85710, NCN: 498-5710, Fax: +30 28210 85702
E-mail: papanastasisk@nmiotc.nato.int / studentadmin@nmiotc.nato.int



Stelios Kostalas
Commodore GRC (N)
Commandant NMIOTC

ENCLOSURES:

- 1. Draft Schedule of Events for Course 14000
- 2. Administrative Instructions
- 3. Personnel Administration Form (PAF)

Distribution List:

External:

Action:

SHAPE NMR – GRC (NSWAN: NMRGRC@shape.nato.int)
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(Please pass to NATO NLRs)
HQ SACT PSE (NSWAN: Valerii.churkin@act.nato.int)
(Please pass to PfP (except Russia), MD, ICI, PatG NMRs)
HNDGS/E4 (NSWAN: geetha-dpos-f2@mod.grc.nato.int)
(Please pass to NATO and Partner Defence/Naval Attaches in Athens)
HQ NATO HEL MILREP (NSWAN: GR.milrep@hq.nato.int)
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Ben.Gibbs@jfcbs.nato.int)
MARCOM DCOS OPS (NSWAN: recordscentre@mc.nato.int)
MARCOM N7 T2 (NSWAN: m.ruchay@mc.nato.int)
C-IED COE (NU: info@ciedcoe.org, ciedcoeregistry@ciedcoe.org)
CSW COE (NU: DH.marops@coecsw.org, info@coecsw.org)
MILENG COE (NU: TEDev@MilEngCOE.org)
EOD COE (NU: info@eodcoe.org)
HNDGS/B2 (GRC MOD HNDGS COMM CEN please pass to HNDGS/B2)
HNDGS/D4 (NSWAN: dkladosdpd1@mod.grc.nato.int)
HAGS/TRAINING (GRC MOD HNDGS COMM CEN please pass to HAGS/TRAINING)
HNGS/B2 (NSWAN: genetdir@mod.grc.nato.int)
HELLENIC COASTGUARD HQ/TRAINING DIRECTORATE (NU: dek@hcg.gr)
HELLENIC POLICE HQs/TRAINING DIVISION (NU: trainingdiv2@astynomia.gr)
HELLENIC POLICE/C-IED DEPARTMENT (NU: yeemsas.deadynomeon@astynomia.gr)
US NSA SOUDA BAY
NAMFI

Internal:

Action:

DIR E&T

SAA

Information:

DCOM

COS

DOSO

DIR TS

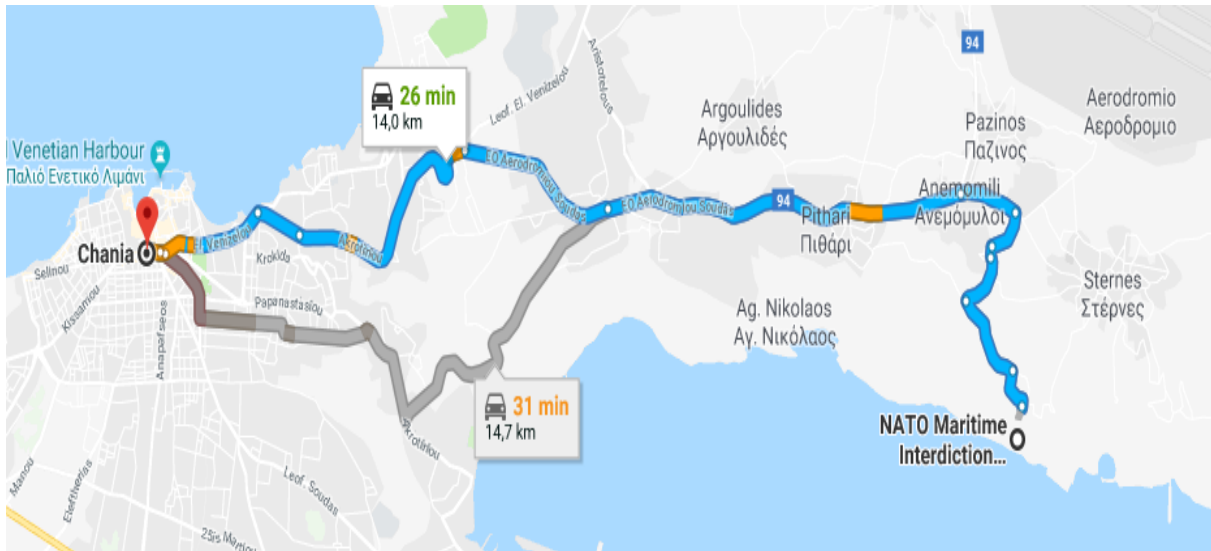
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DRAFT SCHEDULE OF EVENTS FOR COURSE 14000
“MARITIME IED DISPOSAL (M-IEDD)”
(29 Oct-02 Nov 2018)

E&T Director: Cdr Theodoros Papadakis GRC (N)		Course Director: Lt Cdr Theocharis Stivaktakis GRC (N)		Assistant Course Director / Admin Officer: Lt Konstantinos Papanastasis GRC (N)					
Mon, 29 Oct 18 (Day 1)		Tue, 30 Oct 18 (Day 2)		Wed, 31 Oct 18 (Day 3)		Thu, 01 Nov 18 (Day 4)		Fri, 02 Nov 18 (Day 5)	
0830 0900	NMIOTC Welcome/ Admin brief Auditorium	0830 0845	MIEDD Equipment TP ARIS	0830 0930	RHIB Insertion / Tactical Sweep Theory Classroom 2-4-L	0830 0900	Dummy Guns & Equipment Delivery / Transportation NMIOTC	0830 1330	M-IEDD FTX TP ARIS & ALKYON
0900 0930	Course administration and Introduction / Group Photo Classroom 2-4-L	0850 0930	MIEDD Disruption TP ARIS			0915 1100	M-IEDD MRX (Live Sim – no EOD component) TP ARIS		
0935 1120	The M-IEDD Concept & Threat overview Classroom 2-4-L	0930 1000	Equipment Loadout TP ARIS	0930 1000	Sim Guns & Equipment Delivery / Transportation				
1125 1200	M-IEDD Principles and Philosophy Classroom 2-4-L	1005 1045	Syndicate Break-out and Equipment issue TP ARIS	1000 1330	RHIB Insertion / Tactical Sweep Practice TP ARIS	1100 1400	M-IEDD TTX 1 (Light touch mentored exercise with Safety emphasis) TP ARIS		
		1050 1120	M-IEDD Disruption (Live Fire Demo) TP ARIS						
1200 1230	Snack Break	1120 1220	Syndicate Practice rapid disrupter placement (Dry) TP ARIS	1330 1400	Snack Break	1400 1430	Snack Break		
1230 1315	Assault Introduction Classroom 2-4-L	1220 1240	Snack Break	1400 1600	Mentored training lanes (No Sim) TP ARIS	1430 1600	M-IEDD Briefing Syndicate Preparation Followed by TTX 2 (Rehearsal Tasks with full <u>hot de-briefs</u>) TP ARIS	1330 1400	Equipment Recovery Hot Wash-up TP ARIS
1320 1445	Planning Considerations Classroom 2-4-L	1240 1320	Basic Manual Techniques TP ARIS						
1500 1600	Hostage Management Classroom 2-4-L	1330 1430	Suicide devices video and demo TP ARIS						
		1430 1530	M-IEDD Practical Exercise (Mentored) TP ARIS					1430 1500	Course Feedback Auditorium
		1530 1730	Ice-Breaker Marathi Beach						

ADMINISTRATIVE INSTRUCTIONS

1. **Location:** NMIOTC is located in the northern region of Souda Bay, near the city of Chania, at the north-west part of Crete. The destination airport is Chania International airport “Ioannis Daskalogiannis” (airport code: CHQ). The distance from Chania city to NMIOTC is 20 km and from the airport to NMIOTC it is 9 km. Chania is a picturesque, unique medieval city bearing a rich and long history and culture. The following map provides orientation and driving directions from Chania City to NMIOTC.



Registration: Registration is open to all NATO and Partner Nations as well as organizations. You are kindly requested to submit your Personnel Administration Form (Enclosure 3), in accordance to paragraph 11 of the main body, via the following ways:

- a. By email to Registration POC (copy to Course Director).
 - b. By fax: Send your Personnel Administration Form to fax number: +30 28210 85702 to NMIOTC Admin Officer, Lt Konstantinos Papanastasis GRC (N).
- Applications submitted after the deadline may not be accepted. All applicants will receive a confirmation message within three days of their submission.

2. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. A “VISA Support Letter” will be issued by MPD SENF AC, if requested. Participants are advised to contact well in advance, proper diplomatic agencies for up to date information. It is an individual’s responsibility to apply and obtain their visa and to have the proper travel / medical documentation. Hellenic Ministry of foreign Affairs website (www.mfa.gr) provides relevant VISA information requirements.

3. **Administrative cost:**

a. The tuition fee for the course is **800 €**. This cost includes daily transportation from Chania city centre to NMIOTC and vice versa during the course days, coffee / tea and cookies throughout the training period, participation to an Ice Breaker event. The fee also includes the following resources:

- (1) Fixed training platforms;
- (2) RHIBs, whaler and other insertion platforms;
- (3) IEDs, simguns, simrounds and dummy weapons;
- (4) Disruptors and cartridges for IED disposals;
- (5) Classroom facilities with IT support;
- (6) Training Aids and Inert Items;
- (7) EOD and Search Equipment;
- (8) Basic Exploitation Equipment;
- (9) Specialist Instructors;
- (10) Role Players;
- (11) Safety personnel as necessary;

b. Full payment in cash or through POS (credit card), will be made to NMIOTC's Financial Officer upon arrival at NMIOTC during the in-processing procedure or by bank deposit to NMIOTC bank account with the following data:

- (1) IBAN Number: GR 38 0110 4940 0000 4945 4001 048;
- (2) Swift BIC: ETHN GRAA;
- (3) Bank Name: National Bank of Greece;

Note: Bank deposit must be executed **no later than 3 working days** prior to the start of the event. The relevant paperwork must be forwarded to the Budget & Finance officer's e-mail: sartzetakiv@nmiotc.nato.int. NMIOTC will cover only the expense that the National Bank of Greece may charge for transactions and not any potential charges of other banks that may finally intervene.

4. Dress Code:

a. Military participants are expected to wear working uniform suitable for practical training. Additionally they are strongly advised to bring their own basic Personal Protection Equipment:

- (1) Safety (non-slip) Footwear;
- (2) Helmet;
- (3) Heavy Duty or tactical Gloves;
- (4) Safety Glasses (e.g. eye protection);
- (5) Light Personal Load Carrying Equipment (PLCE);

b. Practical lessons and exercises will require attendees to be attired suitably for working on-board vessels and small boats including RHIB insertion. Flotation devices and safety headgear can be provided by NMIOTC. Students are reminded to dress according to the weather conditions at the time of course delivery.

c. **Note:** Students are advised to bring uniform and equipment commensurate with the aims of this training in the spirit of cooperation with fellow EOD personnel and development of M-IEDD tactics and procedures in a challenging operational environment.

5. **Meals:** Participants will have meals outside NMIOTC, on their own responsibility. A variety of options are available at Chania city. Nevertheless, a snack break is arranged at noon, on a daily basis.

6. **Accommodation:** Participants are responsible to arrange their own accommodation. NMIOTC can provide guidance / assistance, if requested. Hotels near the Chania city centre are highly recommended for transportation purposes. The following is a list of recommended hotels around Chania city centre (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code “**NMIOTC Guest**”, including breakfast and internet connection):

- a. AKALI 4* hotel www.akali-hotel.gr. E-mail: info@akali-hotel.gr
Tel: +30 28210 92872.
- b. KYDON 4* hotel www.kydon-hotel.com
E-mail: info@kydon-hotel.gr, Tel.: +30 28210 52280.
- c. SAMARIA 4* hotel www.samariahotel.gr
E-mail: reservations@samariahotel.gr, Tel.: +30 2821038600
- d. ARKADI 3* hotel www.arkadi-hotel.gr
E-mail: info@arkadi-hotel.gr, Tel: +30 28210 90181.
- e. HALEPA 3* hotel www.halepa.com,
E-mail: hotel@halepa.com, Tel. +30 28210 28440
- f. PORTO VENEZIANO 3* hotel www.portoveneziano.gr,
E-mail: hotel@portoveneziano.gr, Tel: +30 28210 27100.
- g. ROYAL SUN 3* hotel www.royalsunhotel.com. The hotel provides free transportation to the city centre. E-mail: hotelroyalsun@gmail.com, Tel: +30 28210 46363.
- h. AVRA CITY 3* hotel www.avracityhotel.gr E-mail: kperraki@avracityhotel.gr, Tel.: +30 28210 27970
- i. MARE NOSTRUM VILLAS (www.villasincrete.gr). The distance from Marathi main gate (closest pickup point) is 1KM.
- j. NAMFI Military Barracks (www.namfi.gr) is located close to NMIOTC (approx. 6 Km) on the road from NMIOTC to Chania (see attached map). The installation itself is in very good condition and offers several facilities. The price is 10,00€/person/day for user nations (Germany, Greece and Netherlands) 18,00€/person/day for NATO Nations and 19,80€/person/day for Non NATO Nations. There is availability for breakfast / lunch / dinner at low cost. E-mail: info@namfi.gr, Tel: +30 28210 26800 or +30 28210 26805;

7. **Transportation:** Transportation will be provided during the days of the course from Chania city centre pick-up points (1st pickup point AKALI at 07:45, 2nd pickup point SAMARIA at 07:50, 3rd pickup point KYDON at 07:55 and 4th pickup point Royal Sun hotel at 08:05, Marathi main gate at 08:25). Participants are responsible for their transportation from the airport to their hotel and vice versa. The available transportation options from Chania airport to Chania city centre are as follows:

- a. Gelasakis Car Rental: E-mail cars@stc.gr, www.rentacar-chania.gr,
tel +30-28210-89065
- b. Spa Tours & Cars Enterprises: E-mail info@spatours.gr,
www.spatours.gr, tel +30-28210-57444

8. **Medical service:** First aid and emergency medical support is offered by NMIOTC paramedic personnel and the Naval Hospital of Crete. However, for all other cases, medical expenses must be paid by the individuals or their health insurance agencies. All participants are strongly advised to have appropriate medical insurance.

9. **Security:** NMIOTC applies security issues according to NATO standards. There is strict access control procedure for entrance into the Marathi main gate and NMIOTC main building. You will be required to provide your passport or your national identification card during in-processing and whenever you enter these areas.



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
HELLAS



PERSONNEL ADMINISTRATION FORM (PAF)
(Please read instructions carefully below prior to filling out the form)

NAME OF EVENT: NMIOTC Course 14000 (M-IEDD)
PERIOD: 29 Oct - 02 Nov 2018

PARTICIPANT'S INFORMATION		
Participant's HQ / Agency (*)	Name	
	E-mail	
Last Name (*)		
First Name (*)		
Sex (*)		
Nationality (*)		
Military Rank/(Title for Civilians) (*)		
Date of Birth		
ID No/Passport No (*)		
Tel (*)		
E-mail (*)		
POC's Name/Rank/Email(*)		
TRAVELING INFORMATION		
Arrival Date (*)		
Departure Date(*)		
Accommodation(*)		
Rental Car		
Where the Confirmation Message Should be sent?	a. Requesting Agency/HQ c. POC	b. Student d. Other (specify in remarks)
COMMENTS / REMARKS		
<ul style="list-style-type: none"> ➤ Information marked as (*) is mandatory. ➤ Form must be completed in capital letters, in the following format ➤ Course 14000 (M-IEDD)_surname_rank.doc and be forwarded to: studentadmin@nmiotc.nato.int into NU-WAN, or FAX: +30 28210 85702 to NMIOTC Admin Officer, LT Konstantinos Papanastasis GRC (N) ➤ If information on a field is not applicable or not yet determined can be filled with N/A or TBD respectively 		